

City of Guyton, Georgia  
CITY COUNCIL MEETING  
May 11, 2021 at 7:00 P.M.



C.D. Dean, Jr., Public Safety Complex  
GUYTON GYMNASIUM  
505 Magnolia Street  
Guyton, GA 31312

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**AGENDA**

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Consideration to Approve the Agenda**
5. **Consideration to Approve Minutes of Meetings**

March 2, 2021	Special Called Council Meeting
March 9, 2021	Regular March Council Meeting
March 23, 2021	Special Called Council Meeting
April 13, 2021	Regular April Council Meeting
6. **Reports from Staff or Committees**

Hospital Authority	Dr. Witt and Mrs. Yarbrough
Police Department	Chief James Breletic
Fire Department	Chief Clint Hodges
Public Works	EOM
Historical Commission	Pearl Boynes
Planning and Zoning	Lon Harden
7. **Public Comments (will be limited to agenda items only)**
8. **New Business**
  - a. First Reading of the FY 2021/2022 Budget
  - b. Consideration to approve EOM contract
  - c. Consideration regarding Dilmus Jackson CDBG Grant
  - d. Consideration to approve Utility Bill Repayment Plan

- e. Consideration to approve a postcard billing system for water/sewer/trash services
- f. Consideration to approve purchase of a Pressure Sealer if required
- g. Consideration regarding vote for GMA District 12 Officers
- h. Consideration to approve GDOT Traffic Signal Application to conduct a Traffic Study for a new Rectangular Rapid Flashing Beacon on Hwy 119
- i. Consideration to amend Effingham Fire Lease Agreement to include the use of two bays
- j. Consideration to approve Neighborhood Watch Plan
- k. Consideration to approve Blighted Properties Proposal
- l. Consideration to approve a return to outdoor city events

**9. General Government**

- a. Generator Grant
- b. Employee Handbook and Pay Plan

**10. Consideration to move from the Regular Meeting into an Executive Session referencing Litigation, Personnel, and Property Acquisition**

**11. Consideration to take any action needed arising from Executive Session**

**12. Public Comments (will be limited to Agenda Items only)**

**13. Consideration to Adjourn this meeting**



**City of Guyton**  
**City Council Special Called Meeting**  
**March 2, 2021 – 8:00 p.m.**

**MINUTES OF MEETING**

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**Call to Order** - On March 2, 2021, the City of Guyton City Council held a Special Called Meeting, located at the C.D. Dean, Jr, Public Safety Complex, City of Guyton Gymnasium, 505 Magnolia Street in Guyton. This Special Called Meeting was called to order by Mayor Russ Deen at approximately 8:00 p.m. Mayor Russ Deen, Mayor Pro Tem Michael Johnson, Sr., Council Member Joseph Lee, Council Member Hursula Pelote, and Council Member T. Marshall Reiser were present at this meeting. **Other Staff Present** - City Manager Bill Sawyer, Assistant City Attorney David “Bobo” Mullens and City Clerk Tina Chadwick were present. **Guest Present** - The guests sign-in sheets are filed in the office of the City Clerk.

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**Consideration to Approve a Change Order for an additional work proposal at Crossgate Subdivision in the amount of \$5,200.00** - Pelote made a motion to Approve a Change Order for an additional work proposal at Crossgate Subdivision in the amount of \$5,200.00. Lee seconded the Motion. **Motion passed unanimously.**

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**Consideration to Approve a Change Order regarding Guardrail Options** - Lee made a motion to Approve a change order regarding guardrail selecting option 3 (remove one 12.5 feet long straight section and install it on the east side of the Griffin Road and add two 12.5 feet curved sections to the one remaining existing section, in amount of \$3,633.00). Johnson seconded the Motion. **Motion passed unanimously.**

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**Public Comments** – No public comments were made.

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**Consideration to Adjourn this Meeting** - Pelote made a motion at approximately 8:03 p.m. to adjourn this meeting. Reiser seconded the motion. **Motion passed unanimously.**

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\_\_\_\_\_  
Russ Deen, Mayor

\_\_\_\_\_  
Jenna Tidwell, Interim City Clerk



**City of Guyton**  
**City Council Meeting**  
**March 9, 2021 – 7:00 p.m.**

**MINUTES OF MEETING**

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**Call to Order** - The March 9, 2021 City of Guyton City Council Meeting was held at the C.D. Dean, Jr, Public Safety Complex, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312. This meeting was called to order by Mayor Russ Deen at approximately 7:00 p.m. Mayor Russ Deen, Mayor Pro Tem Michael Johnson, Sr., Council Member Joseph Lee, Council Member Hursula Pelote, and Council Member T. Marshall Reiser were present at this meeting. **Other Staff Present** - City Manager Bill Sawyer, City Attorney Ben Perkins and City Clerk Tina Chadwick were present. **Guest Present** - The guests sign-in sheets are filed in the office of the City Clerk.

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**Moment of Repose for Those Who Practice Some Other Faith** - Mayor Deen asked all present to take a brief repose for those who practice some other faith.

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**Invocation** - Johnson gave the invocation.

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**Pledge of Allegiance** - The Pledge of Allegiance was led by Mayor Deen.

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**Consideration to approve or amend the Agenda** - Pelote made a motion to amend the agenda by removing item "i" under New Business (reference a bid to construct one tennis court and one basketball court) and approve Agenda as amended. Reiser seconded the motion. **Motion passed unanimously.**

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**Consideration to approve Minutes of Meetings** - Reiser made a motion to approve the minutes from the Tuesday, February 9, 2021 Council Meeting held at 7:00 p.m. and the Monday, February 22, 2021 Special Called City Council Meeting held at 5:00 p.m. Johnson seconded the motion. **Motion passed unanimously.**

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**Reports were given by Staff and/or Committees.**

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**Public Comments (limited to Agenda Items only)** - No public comments were made.

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**NEW BUSINESS**

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**Consideration to approve to host the 9<sup>th</sup> Annual Superhero Run in Guyton, Georgia on Saturday, October 30, 2021** - Reiser made a motion to host the 9<sup>th</sup> Annual Superhero Run in Guyton, Georgia on Saturday, October 30, 2021. Pelote seconded the Motion. **Motion passed unanimously.**

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**Consideration of an Annexation request from SB Homes, LLC** - Property consists of approximately 31.31 acres located on Hwy 119, property is just past the intersection at Honey Ridge Road, and Old Louisville Road, Hwy 119 on the right (Effingham County, Georgia Parcel Number 02720029), Johnson made a motion to Approve an Annexation request from SB Homes, LLC. Lee seconded the Motion. **Motion passed unanimously.**

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**Introduction of Ordinance Number 2021-01 - Fence Ordinance** - Introduction of Ordinance Number 2021-01 is referencing an Ordinance to amend the Zoning Ordinance, as amended to provide for standards

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for fences and walls with Exhibit A which provides for: 1) Permitting; 2) Visibility; 3) Maintenance of required landscape areas; 4) General fencing standards; 5) Residential fencing standards; 6) Variances.

After a brief discussion Attorney Perkins agreed to make a few minor revisions requested by Council.

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**Introduction of Ordinance Number 2021-02 – Increase Lot Area for R-1 Zoning District** - Introduction of Ordinance Number 2021-02 an Amendment to the Zoning Ordinance, as amended; to increase the Minimum Lot Area for the R-1 Zoning District from 10,000 Square Feet to 21,780 Square Feet.

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**Introduction of Ordinance Number 2021-03 – Subdivision Regulations** - Introduction of Ordinance Number 2021-03 is an Amendment to the Subdivision Regulations, as amended, to provide for increased bonding periods.

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**Consideration to approve Resolution Number R2021-01 – Execute Intergovernmental Contract (Transportation Sales Tax Bonds)** - Resolution Number R2021-01 is a Resolution by the Mayor and Council for the City of Guyton, Georgia to approve an Intergovernmental Contract with Effingham County regarding the imposition of bonds in conjunction with the imposition of the Transportation Special Purpose Local Option Sales Tax. City Attorney Perkins discussed a few pros and cons reference the Intergovernmental Contract. A discussion followed. Johnson made a motion to approve Resolution Number R2021-01. Reiser seconded the motion. **Motion passed unanimously.**

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**Consideration to approve new Banking Services** - Sawyer advised Council that the City received information from BB&T (current banking services), Bank of Newington, and Ameris Bank in Rincon. A discussion followed. Sawyer recommended Ameris Bank in Rincon. Reiser made a motion to approve new banking services with Ameris Bank. Johnson seconded the motion. **Motion passed unanimously.**

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**Consideration to approve Parker Engineering as the Engineering Firm for Guyton’s 2021 CDBG – Housing and Drainage – Gilbert & Associates** - Johnson made a motion to approve Parker Engineering as the Engineering Firm for Guyton’s 2021 CDBG including Gilbert & Associates. Lee seconded the motion. **Motion passed unanimously.**

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**Consideration to approve a speed detection device at Guyton Elementary School** - Chief Breletic stepped forward to discuss this item. A representative of Blue Line explained that a study would be conducted on speeding traffic at the school. The State of Georgia allows the device to run one hour prior to and one hour after school. A discussion followed. Reiser made a motion to approve a speed detection device at Guyton Elementary School. Pelote seconded the motion. **Motion passed unanimously.**

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**General Government** - The following Programs, Projects and Grants were discussed:

Summer Work Program

SPLOST Projects

- Guyton Gym Windows
- Crossgate
- Guardrails

CDBG Grant

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**General Discussion** - City of Guyton Master Plan

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**Dates to Remember:**

03/30/21 at 7:00 p.m. – Planning and Zoning Committee Meeting – to be held at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton

04/06/21 at 7:00 p.m. – City Council Workshop – to be held at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton

04/13/21 at 7:00 p.m. – City Council Meeting – to be held at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton

04/27/21 at 7:00 p.m. – Planning and Zoning Committee Meeting – to be held at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton

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**Consideration to move from the Regular Meeting into an Executive Session** - Pelote made a motion at approximately 8:21 p.m. to move from the regular meeting into an Executive Session reference Personnel and Litigation. Reiser seconded the motion. **Motion passed unanimously.**

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**Consideration to take any action needed arising from Executive Session** - No actions were taken.

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**Public Comments (were limited to Agenda Items only)** – No public comments were made.

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**Adjournment** - Reiser made a motion at approximately 9:10 p.m. to adjourn this meeting. Pelote seconded the motion. **Motion passed unanimously.**

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Russ Deen, Mayor

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Jenna Tidwell, Interim City Clerk



**City of Guyton**  
**City Council Special Called Meeting**  
**March 23, 2021 – 5:00 p.m.**

**MINUTES OF MEETING**

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**Call to Order** - The March 23, 2021 City of Guyton City Council Special Called Meeting was held at C.D. Dean, Jr., Public Safety Complex, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312. This meeting was called to order by Mayor Russ Deen at approximately 5:00 p.m. Mayor Russ Deen, Mayor Pro Tem Michael Johnson, Sr., Council Member Joseph Lee, Council Member Hursula Pelote, and Council Member T. Marshall Reiser were present at this meeting. **Other Staff Present** - City Attorney Ben Perkins was present. **Guest Present** - The guests sign-in sheets are filed in the office of the City Clerk.

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**Consideration to move from the Special Called Meeting into an Executive Session reference Personnel – Interim City Manager** - Johnson made a motion at approximately 5:03 p.m. to move from the meeting into an Executive Session reference Personnel. Lee seconded the motion, **Motion passed unanimously.**

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**Consideration to take any action needed arising from Executive Session** – Lee made a motion to authorize the Mayor to sign a contract with Mike Eskew for Interim City Manager services at \$40 an hour with a \$500 housing allowance. Johnson seconded the motion. **Motion passed unanimously.**

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**Charter discussion** – No action taken.

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**Public Comments (Limited to Agenda Items only)** – No public comments were made.

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**Adjournment** - Lee made a motion to adjourn this meeting. Pelote seconded the motion. **Motion passed unanimously.**

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\_\_\_\_\_  
Russ Deen, Mayor

\_\_\_\_\_  
Jenna Tidwell, Interim City Clerk



**City of Guyton**  
**City Council Meeting**  
**April 13, 2021 – 7:00 p.m.**

**MINUTES OF MEETING**

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**Call to Order** - The April 13, 2021 City of Guyton City Council Meeting was called to order by Mayor Russ Deen at approximately 7:00 p.m. Mayor Russ Deen, Mayor Pro Tem Michael Johnson, Sr., Council Member Joseph Lee, Council Member Hursula Pelote, and Council Member T. Marshall Reiser were present at this meeting. This meeting was held at the C.D. Dean, Jr., Public Safety Complex, Guyton Gymnasium located at 505 Magnolia Street in Guyton, GA. **Other Staff Present** – Interim City Manager Mike Eskew, Assistant City Attorney David “Bobo” Mullens and Acting City Clerk Jenna Tidwell were present. **Guest Present** - The guests sign-in sheets are filed in the office of the City Clerk.

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**Invocation** – Lon Harden gave the invocation.

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**Pledge of Allegiance** - Mayor Deen led the Pledge of Allegiance.

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**Consideration to Approve or Amend the Agenda** - Mayor Deen asked that the Agenda be amended to add item “n” under New Business: Consideration to decommission surplus of City of Guyton Inventory. Reiser made a motion to approve. Pelote seconded the motion. **Motion passed unanimously.** Mayor Deen made a motion to approve the amended Agenda. Reiser seconded the motion. **Motion passed unanimously.**

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**Reports were given by the following staff or committees:**

- Police Department – Chief James Breletic
  - Fire Department – Clint Hodges
  - Public Works – EOM
  - Historic Commission – Pearl Boynes – No report at this time
  - Planning and Zoning – Chair Lon Hardin
- 

**Public Comments (Limited to Agenda Items Only)** – Mr. David Sharp, presented on behalf of Habitat for Humanity. Requested council to grant free water and sewer taps for their projects in Guyton. Francis Ross spoke as a Guyton citizen and potential Habitat homeowner. Mayor Deen responded that legally the city cannot give water and sewer taps to charities. City Attorney David Mullins confirmed

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**NEW BUSINESS**

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**Consideration to Appoint Interim City Clerk** - Pelote made a motion to table this item. Lee seconded the motion. **Motion passed unanimously.**

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**Consideration to Approve for new signatories for bank services** - Lee made a motion to approve new signatories for Bank Services. Pelote seconded the motion. **Motion passed unanimously.**

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**Consideration to engage Linda Rineair for Clerking Support Services** - Reiser made a motion to engage Linda Rineair for clerking support services. Lee seconded the motion. **Motion passed unanimously.**

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**Consideration to accept road deed for Holly Cove Subdivision – Crystal Clark** – This item was discussed, and no action was taken at this time.

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**Consideration to Adopt Ordinance Number 2021-01 – Fence Ordinance** - Reiser made a motion to approve Ordinance Number 2021-01. Johnson seconded the motion. **Motion passed unanimously.**

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**Consideration to Adopt Ordinance Number 2021-02 – An Ordinance to Amend the Zoning Ordinance Of The City Of Guyton, Georgia, As Amended; To Increase The Minimum Lot Area For The R-1 Zoning District From 10,000 Square Feet To 21,780 Square Feet; To Repeal All Ordinances In Conflict Herewith; To Provide For Severability; And To Provide An Effective Date** – Johnson made a motion to approve Ordinance Number 2021-02. Reiser seconded the motion. **Motion passed unanimously.**

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**Consideration to Adopt Ordinance Number 2021-03 – An Ordinance to Amend the Subdivision Regulations of The City of Guyton, Georgia As Amended to Provide for Increased Bonding Periods; To Provide for Severability; To Repeal All Ordinances in Conflict Herewith; And to Provide an Effective Date** - Johnson made a motion to approve Ordinance Number 2021-03. Lee seconded the Motion. **Motion passed unanimously.**

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**Consideration to Nominate Candidates for The Effingham County Hospital Authority** – Johnson made a motion to nominate Amanda Deen and Peggy Tamela as candidates for the Effingham County Hospital Authority. Lee seconded the motion. **Motion passed unanimously.**

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**Consideration to Nominate Alternate Planning and Zoning Committee Member** – No action.

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**Consideration to Pause Banking Services Transition Until Later Date** – Reiser made a motion to not proceed with banking services transition until later date. Johnson seconded the motion. **Motion passed unanimously.**

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**Consideration to Approve Resolution (R2021-02) Appointing the Prosecuting Attorney for The Municipal Court of Guyton** - Johnson made a motion to approve a resolution appointing the prosecuting attorney (Samuel J. Derocco IV) for the municipal court of Guyton. Lee seconded the motion. **Motion passed unanimously.**

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**Consideration to Approve Metal Work for Highland Park Restoration Project** -Reiser made a motion to approve Lancaster Metals quote for metal work for Highland Park Restoration Project. Johnson seconded the motion. **Motion passed unanimously.**

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**Consideration to Approve GDOT Request for Traffic Signal** – This item was discussed with no action being taken at this time.

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**Consideration to Decommission Surplus of City of Guyton Inventory** - Pelote made a motion to approve decommission surplus of City of Guyton Inventory. Johnson seconded the motion. **Motion passed unanimously.**

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## **GENERAL GOVERNMENT**

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- Dilmus Jackson CDBG Project – discussed by Council Member Pelote
  - GEMA Generator Grant – discussed by Interim City Manager Mike Eskew
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### **DATES TO REMEMBER:**

04/21/21 from 8:00 a.m.to 5:00 p.m.- Guyton City Council Retreat to be held at the New Ebenezer Retreat Center, 2887 Ebenezer Rd, Rincon, GA 31326

04/27/21 at 7:00 p.m. – Planning and Zoning Committee, to be held at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton

04/28/21 from 1:00 p.m. to 6:00 p.m. – American Red Cross Blood Drive, to be held at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton

05/04/21 at 7:00 p.m. - City Council Workshop – to be held at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton

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**Consideration to Move from The Regular Meeting into An Executive Session Reference Litigation and Personnel** - Lee made a motion to move from the regular meeting into an Executive Session referencing litigation and personnel. Johnson seconded the motion, **Motion passed unanimously.**

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**Consideration to Take Any Action Needed Arising from Executive Session** – No actions were taken arising from Executive Session.

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**Public Comments (Limited to Agenda Items Only)** – No public comments were made at this time.

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**(Return to Item Tabled Earlier in Meeting)**

**Consideration to Appoint Interim City Clerk** – Johnson made a motion to appoint Jenna Tidwell as the Interim City Clerk at the same pay scale as the previous City Clerk’s exit time. Reiser seconded the motion. **Motion passed unanimously.**

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**Adjournment** - Johnson made a motion at approximately 8:25 p.m. to adjourn this meeting. Pelote seconded the motion. **Motion passed unanimously.**

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Russ Deen, Mayor

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Jenna Tidwell, Interim City Clerk



# CITY OF GUYTON

PO Box 99 Guyton, Georgia 31312  
Telephone – 912.772.3353 • Fax – 912.772.3152  
[www.cityofguyton.com](http://www.cityofguyton.com)  
*Working Together to Make a Difference*

Mayor  
Russell Deen  
City Manager  
Mike Eskew  
City Clerk  
Jenna Tidwell

May 1, 2021

*“The budget shall be accompanied by a message from the mayor containing a statement of the general fiscal policies of the city, the important features of the budget, explanations of major changes recommended for the next fiscal year, a general summary of the budget, and other pertinent comments and information.” (Charter, Sec. 6.25).*

Here attached you will find the proposed budget for the 2021/2022 fiscal year. This budget was completed with the assistance of city accountant Matthew Caines, interim city manager Mike Eskew, and interim city clerk Jenna Tidwell. It is based on the figures of the previous year available to us, as well as considers the immediate future needs of the city.

In the past year we completed a catch up of all fiscal requirements of our city, including completion of two audits. The most recent audit had no findings, a feat for which we should all be proud. Under the supervision of our interim city manager and clerk, city hall is functioning well regarding fiscal management and fiscal responsibility. Accounts payable, accounts receivable, payroll, billing, budget consideration, and record keeping are all being maintained successfully.

Major changes to our general budget include the increased engagement with EOM regarding our public works department and funds for two additional police officers. We have also included a budget page specific to our non-general budget items such as SPLOST, TSPLOST, and our Debt Service Trust. An important addition to this budget is the Capital Projects page which reflects proposed capital expenses for this year.

This budget is balanced and reflects the needs of our city. Thank you for your consideration and service to our community.

Russ Deen  
Mayor  
Guyton, GA

**CITY OF GUYTON  
STATE OF GEORGIA**

**ORDINANCE NUMBER 2021-04**

**AN ORDINANCE OF THE CITY OF GUYTON ADOPTING THE CITY OF GUYTON  
BUDGET FOR THE YEAR ENDED JUNE 30, 2022; TO PROVIDE FOR  
SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL  
ORDINANCES AND RESOLUTIONS AND PARTS THEREOF IN CONFLICT  
HEREWITH; AND FOR OTHER PURPOSES.**

**WHEREAS**, the duly elected governing authority of the City of Guyton, Georgia is authorized by O.C.G.A. §36-35-3 to adopt ordinances and resolutions relating to its property, affairs, and local government; and

**WHEREAS**, Section 6.25 of the Charter of the City of Guyton provides that the Mayor of the City of Guyton shall each year submit to the City Council a proposed operating budget for the ensuing fiscal year; and

**WHEREAS**, Section 6.29 of the Charter of the City of Guyton provides that the Mayor of the City of Guyton shall each year submit to the City Council a proposed capital budget for the ensuing fiscal year; and

**WHEREAS**, the Mayor of the City of Guyton is hereby presenting to the City Council a proposed Budget, which includes an operating and capital budget, for the fiscal year ending June 30, 2022, which is attached hereto as Exhibit A; and

**WHEREAS**, Section 6.26(b) of the Charter of the City of Guyton provides that “[a]doption of the budget shall take the form of an appropriations ordinance setting out the estimated revenues in detail by sources and making appropriations according to fund and by organizational unit, purpose, or activity . . .”

**NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA IN A REGULAR MEETING ASSEMBLED AND PURSUANT TO LAWFUL AUTHORITY THEREOF, AS FOLLOWS:**

**Section 1.** Adoption of City of Guyton Budget for the Year Ending June 30, 2022. The City Council of the City of Guyton hereby adopts the Budget attached hereto as Exhibit A and incorporated by reference as if set forth verbatim herein. Exhibit A includes all budget items required by the City’s Charter.

**Section 2. Severability.** If any section, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this ordinance.

**Section 3. Repealer.** All ordinances and resolutions and parts thereof in conflict with this ordinance are hereby repealed.

**Section 4. Effective Date.** This ordinance including the Budget attached hereto shall become effective upon the first day of the fiscal year ending June 30, 2022.

SO ORDAINED, this \_\_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF GUYTON**

\_\_\_\_\_  
Russ Deen, Mayor

Attest:

\_\_\_\_\_  
Jenna Tidwell, Interim City Clerk

\_\_\_\_\_  
Mayor Pro Tem Michael Johnson

\_\_\_\_\_  
Council Member Joseph Lee

\_\_\_\_\_  
Council Member Hursula Pelote

\_\_\_\_\_  
Council Member Marshall Reiser

\_\_\_\_\_  
Mike Eskew, Interim City Manager

2  
First Reading: \_\_\_\_\_; Adopted: \_\_\_\_\_

# **EXHIBIT A**

## **City of Guyton Budget for the Fiscal Year Ending June 30, 2022**

City of Guyton  
State of Georgia

Resolution to adopt budget for the various funds of the City of Guyton  
For the year ended June 30, 2022

WHEREAS, the local budget for the General Fund of the City of  
Guyton shall take effect July 1, 2021;

THEREFORE BE IT RESOLVED by the Governing Authority of the  
City of Guyton, Georgia, the following appropriations within the  
budget for the year ended June 30, 2022, be made;

**General Fund**

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**Revenues and other Financing Sources**

Taxes	984,355
Licenses & permits	162,000
Intergovernmental	30,000
Charges for services	214,000
Fines & forfeitures	35,000
Miscellaneous	11,200
Other financing sources (interfund transfers)	390,516
<b>Total Revenues and other Financing Sources</b>	<b><u>1,827,071</u></b>

**Expenditures**

Other General Government	179,086
City Council	39,531
General Administration	477,249
Public safety - Police	567,502
Public works - Streets	341,988
Public works - Sanitation	205,798
Recreation - Leisure services	15,916
<b>Total Expenditures</b>	<b><u>1,827,071</u></b>

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**Water and Sewer Fund**

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**Revenues and other Financing Sources**

Charges for services	1,046,000
Donations	68,000
Miscellaneous	11,000
Other financing sources	1,191,680
<b>Total Revenues and other Financing Sources</b>	<u><u>2,316,680</u></u>

**Expenditures**

Wages	38,000
Payroll tax	2,500
Legal and professional	463,014
Insurance	23,800
Utilities	58,000
Supplies	33,250
Chemicals	3,000
Other	23,100
Repairs and Maintenance	150,000
Depreciation	342,000
Interest	328,750
Other financing uses (interfund transfers)	851,266
<b>Total Expenditures</b>	<u><u>2,316,680</u></u>



TSPLOST

Revenues - Intergovernmental 1,050,000

Expenditures - Public Works - Streets and Lanes 1,050,000

Debt Service Trust Fund

Other Financing Sources - Transfer from Water  
and Sewer Fund 466,950

Other Financing Uses - Transfer to Water and  
Sewer Fund 466,950

SPLOST Fund

Revenues - Intergovernmental 379,000

**Expenditures**

Public safety - Police 97,000

Public works - Streets 232,000

Recreation 9,000

Water & Sewer (Transfers to) 174,730

**Total Expenditures** 512,730

*Use of prior year reserves (fund balance)* 133,730

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2021

CITY OF GUYTON, GEORGIA

By: \_\_\_\_\_  
Russ Deen, Mayor

By: \_\_\_\_\_  
Michael Johnson, Sr., Mayor Pro Tem

By: \_\_\_\_\_  
Joseph T. Lee, Councilman

By: \_\_\_\_\_  
Hursula Pelote, Councilwoman

By: \_\_\_\_\_  
T. Marshall Reiser, Councilman

Attest: \_\_\_\_\_  
Jenna Tidwell, Interim City Clerk

**City of Guyton**  
**Proposed Budget - General Fund**  
**For the Year Ended June 30, 2022**

				Projected	Proposed	
				2021	2022	
<b>Taxes</b>						
100-31-1310	Motor Vehicle Tax	R	3,300	3,300		
100-31-1312	Title A. V. Tax - Lost	R	79,300	79,300		
100-31-1313	Title A. V. Tax - Splost	R	-	-		
100-31-1315	Ad Valorem/Property Ta	R	215,200	225,960	(5% growth)	
100-31-1600	Real Estate Transfer Ta	R	1,000	1,000		
100-31-1700	Franchise Tax	R	147,000	147,000		
100-31-3100	Local Option Sales Tax	R	299,900	314,895	(5% growth)	
100-31-3101	Splost Excise Tax	R	3,700	3,700		
100-31-4016	Lost Excise Tax	R	3,400	3,400		
100-31-4200	Beer And Wine Tax	R	55,400	55,400		
100-31-6200	Insurance Premium Tax (	R	141,300	141,400		
100-31-8000	Intangible Taxes	R	9,000	9,000		
<b>Total Taxes</b>			<b>958,500</b>	<b>984,355</b>		
<b>Licenses &amp; permits</b>						
100-32-1000	Business License Fee	R	15,400	15,400		
100-32-1100	Alcohol Beverage License	R	9,700	9,700		
100-32-2210	Zoning Fees	R	-	-		
100-32-3100	Building Permits	R	136,900	136,900		
<b>Total Licenses &amp; permits</b>			<b>162,000</b>	<b>162,000</b>		
<b>Intergovernmental</b>						
100-33-1110	Cares Act Funding	R	116,526	-		
100-33-4310	Lmig	R	30,425	30,000		
<b>Total Intergovernmental</b>			<b>146,951</b>	<b>30,000</b>		
<b>Charges for services</b>						
100-34-2900	Fire Collections - Count	R	91,016	-		
100-34-4190	Garbage Collection Fee	R	214,400	214,000		
<b>Total Charges for services</b>			<b>305,416</b>	<b>214,000</b>		
<b>Fines &amp; forfeitures</b>						
100-35-1170	Pd Fees And Fines Accou	R	32,800	35,000		
<b>Total Fines &amp; forfeitures</b>			<b>32,800</b>	<b>35,000</b>		
<b>Miscellaneous</b>						
100-38-1000	Rent Income	R	5,200	5,200		
100-38-9020	Miscellaneous Revenue	R	12,100	6,000		
<b>Total Miscellaneous</b>			<b>17,300</b>	<b>11,200</b>		
<b>Other financing sources</b>						
100-39-2100	Sale Of Assets	R	6,200	6,200		
100-39-0505	Transfer from Water & Sewer			384,316		
<b>Total Other financing sources</b>			<b>6,200</b>	<b>390,516</b>		

**City of Guyton**  
**Proposed Budget - General Fund**  
**For the Year Ended June 30, 2022**

				Projected	Proposed
				2021	2022
<b>Other General Government</b>					
100-1000-5117	Merit Compensation	E	16,800	16,800	
100-1000-5127	Workers Comp	E	18,800	26,000	
100-1000-5319	ELECTION EXPENSE	E		10,000	
100-1000-5222	City Prty-Maintenance/	E	37,700	37,700	
100-1000-5231	General Insurance	E	29,500	20,200	*
100-1000-5715	Building Inspector	E	47,500	47,500	
100-1000-5735	P&Z Committee Pay	E	2,700	2,700	
100-1000-5790	Contingency	E		18,186	
<b>Total Other General Government</b>			<b>153,000</b>	<b>179,086</b>	
<b>City Council</b>					
100-1100-5111	Salaries	E	19,200	19,200	
100-1100-5122	Payroll Taxes	E	1,100	1,100	
100-1100-5231	General Insurance	E		6,217	*
100-1100-5237	Training & Travel	E	4,000	8,000	
100-1100-5318	Miscellaneous Expense	E	400	1,000	
100-1100-5319	Contingency Expense	E	100	4,014	
<b>Total City Council</b>			<b>24,800</b>	<b>39,531</b>	
<b>General Administration</b>					
100-1500-1710	Bank Charges	E	900	-	
100-1500-1790	Penalties	E	-	-	
100-1500-5003	Employee Insurance	E	21,300	25,000	
100-1500-5111	Salaries	E	108,500	144,800	
100-1500-5122	Payroll Taxes	E	11,600	12,700	
100-1500-5124	Retirement	E	3,500	3,500	
100-1500-5212	Audit	E	11,200	7,500	
100-1500-5214	Legal Services	E	62,800	62,000	
100-1500-5216	Professional Services	E	112,900	83,000	
100-1500-5222	Building Maintenance	E	19,400	15,000	
100-1500-5131	General Insurance	E		2,035	*
100-1500-5233	Ads	E	3,900	3,900	
100-1500-5235	Travel & Training	E	9,500	9,500	
100-1500-5236	Dues	E	6,400	6,400	
100-1500-5240	Postage	E	8,800	8,800	
100-1500-5242	Telephone	E	12,900	12,900	
100-1500-5250	Utilities	E	6,800	6,800	
100-1500-5310	Office Supplies	E	16,600	16,600	
100-1500-5319	Covid-19 Expense	E	400	-	
100-1500-5424	Computer Equipment	E	(1,300)	-	
100-1500-5426	Alarm System	E	900	-	
100-1500-5429	Accounting Software	E	16,700	8,350	
100-1500-5820	Interest - Cc	E	-	-	
100-1500-5790	Contingency	E	-	48,464	
<b>Total General Administration</b>			<b>433,700</b>	<b>477,249</b>	

**City of Guyton**  
**Proposed Budget - General Fund**  
**For the Year Ended June 30, 2022**

				Projected	Proposed
				2021	2022
<b>Public safety - Police</b>					
100-3200-5105	Salaries	E	240,500	330,500	
100-3200-5113	Overtime	E	9,400	9,000	
100-3200-5121	Payroll Taxes	E	19,100	28,000	
100-3200-5124	Retirement	E	-	-	
100-3200-5133	Employee Insurance	E	33,400	47,000	
100-3200-5222	Maintenance	E	1,300	1,500	
100-1500-5131	General Insurance	E		16,023	*
100-3200-5232	Postage	E	-	500	
100-3200-5237	Training & Travel	E	1,400	1,400	
100-3200-5245	Judge	E	3,700	3,700	
100-3200-5250	Public Defender	E	4,200	4,200	
100-3200-5255	Utilities	E	13,500	13,500	
100-3200-5265	Enforcement Expense	E	3,900	3,000	
100-3200-5310	Office Supplies	E	3,000	3,000	
100-3200-5317	Uniforms	E	4,000	4,500	
100-3200-5322	Global Software	E	3,700	4,000	
100-3200-5330	Gas	E	15,000	17,000	
100-3200-5335	Pd Miscellaneous	E	3,900	3,000	
100-3200-5360	Tech Fund	E	200	1,000	
100-3200-5370	Ammunition	E	-	750	
100-3200-5424	Vehicle Maintenance	E	11,100	10,000	
100-3200-5425	Pd-Eqpmt Mntc/Rpr - Ofc	E	1,300	1,300	
100-3200-5426	Weapons	E	-	1,000	
100-3200-5431	Pd - Gsccca	E	2,600	2,600	
100-3200-5432	Pd - Eff Cnty Victim Witn	E	600	600	
100-3200-5433	Pd - Peace Officers A & B	E	1,000	1,000	
100-3200-5440	Alarm System	E	600	600	
100-3200-5733	Sheriff'S Office	E	1,200	1,200	
100-3200-5499	Contingency	E		57,629	
<b>Total Public safety - Police</b>			<b>378,600</b>	<b>567,502</b>	
<b>Public works - Streets</b>					
100-4200-5110	Salaries	E	75,500	-	
100-4200-5121	Employee Insurance	E	16,700	-	
100-4200-5123	Payroll Taxes	E	5,700	-	
100-4200-5124	Retirement	E	-	-	
100-4200-5216	Professional Services			143,060	
100-4200-5221	Equipment Repairs	E	1,300	5,000	
100-4200-5228	Vehicle Maintenance	E	16,300	16,300	
100-4200-5230	Lanscaping Services	E	22,500	-	
100-4200-5238	County Contract - Inmate Supe	E		47,000	
100-4200-5250	Utilities - Garage	E	2,600	2,600	
100-4200-5260	Utilities - Street Lights	E	55,000	55,000	
100-4200-5310	Supplies	E	6,500	6,500	
100-4200-5317	Uniforms - Street	E	1,800	1,800	

**City of Guyton**  
**Proposed Budget - General Fund**  
**For the Year Ended June 30, 2022**

				Projected	Proposed
				2021	2022
100-4200-5423	Gas	E	-	-	
100-4200-5422	Capital Outlays - Street	E		30,000	**
100-4200-5499	Contingency	E		34,728	
Total Public works - Streets				203,900	341,988
Public works - Sanitation					
100-4500-5221	Garbage Fee/Sanitation	E	184,900	184,900	
100-4500-5790	Contingency	E		20,898	
Total Public works - Sanitation				184,900	205,798
Recreation - Leisure services					
100-6100-5300	Supplies	E	5,800	6,000	
100-6100-5395	Events, Special/City	E	3,900	4,000	
100-6100-5425	Capital Outlays - Recreation	E	4,300	4,300	
100-6100-5790	Contingency	E		1,616	
Total Recreation - Leisure services				14,000	15,916
TOTAL GENERAL EXPENSE				1,827,071	
TOTAL GENERAL REVENUE				1,827,071	
SURPLUS(DEFICIT)				-	

\* *Reallocating based on insurance quote breakdown*

\*\* *Added as the expense off-setting LMIG revenue. The local match is budgeted in the SPLOST fund.*

**City of Guyton**  
**Proposed Budget - Water and Sewer Fund**  
**For the Year Ended June 30, 2022**

				Projected	Proposed
				2021	2022
Charges for services					
505-34-4210	Water Revenue	R	585,100	585,000	
505-34-4255	Sewage Revenue	R	461,400	461,000	
505-34-4999	Deposit Discrepancies	R	300	-	
505-34-609	Late Fees & Penalties	R	(1,100)	-	
Total Charges for services				1,045,700	1,046,000
Donations					
505-37-9111	Meter Fees, New Constr	R	57,000	57,000	
505-37-9112	Admin. Fee, Water Tap	R	11,400	11,000	
505-37-9113	Miscellaneous Income	R	-	-	
Total Donations				68,400	68,000
Miscellaneous					
505-38-9100	Return Check Fees	R	200	-	
505-38-9102	Water Service Charge	R	7,300	7,000	
505-38-9103	Sewage Service Charge	R	4,600	4,000	
Total Miscellaneous				12,100	11,000
Other financing sources					
505-39-1320	Cut In/Tap/Impact	R	556,600	550,000	
505-39-1400	Transfer in from Debt Service	R		466,950	
505-39-1505	Transfer in from SPLOST	R		174,730	
Total Other financing sources				556,600	1,191,680
Wages					
505-5100-0052	Salaries	E	34,800	38,000	
505-5100-0053	Overtime	E	600	-	
Total Wages				35,400	38,000
Payroll tax					
505-5122-0052	Payroll Taxes	E	2,500	2,500	
Total Payroll tax				2,500	2,500
Legal and professional					
505-5210-0010	Audit	E	11,200	11,000	
505-5210-0012	Legal Services	E	66,800	66,800	
505-5210-0014	Professional Fees	E	481,650	218,000	
505-5210-0016	Engineering	E	15,900	16,000	
505-5210-0018	Mapping	E	12,900	13,000	
505-5210-4414	Professional Fees	E	14,600	138,214	
Total Legal and professional				603,050	463,014

**City of Guyton**  
**Proposed Budget - Water and Sewer Fund**  
**For the Year Ended June 30, 2022**

				Projected	Proposed
				2021	2022
<b>Insurance</b>					
505-5231-0001	Employee Insurance	E	9,200	9,200	
505-5231-0005	Workers Comp	E	-	-	
505-5231-0010	General Insurance	E	12,200	7,300	
505-5231-4410	General Insurance	E	11,500	7,300	
<b>Total Insurance</b>			<b>32,900</b>	<b>23,800</b>	
<b>Utilities</b>					
505-5240-0040	Utilities	E	45,000	45,000	
505-5240-4440	Utilities	E	12,800	13,000	
<b>Total Utilities</b>			<b>57,800</b>	<b>58,000</b>	
<b>Supplies</b>					
505-5310-0001	Supplies	E	25,000	23,250	
505-5310-4400	Supplies	E	1,600	10,000	
<b>Total Supplies</b>			<b>26,600</b>	<b>33,250</b>	
<b>Chemicals</b>					
505-5315-0001	Chemicals	E	3,900	3,000	
<b>Total Chemicals</b>			<b>3,900</b>	<b>3,000</b>	
<b>Other</b>					
505-5317-0015	Office Supplies	E	2,000	2,000	
505-5317-0020	Bank Charges	E	7,500	7,000	
505-5317-0035	Dues	E	1,900	1,000	
505-5317-0040	Drinking Water Fees To Ep	E	8,100	6,000	
505-5317-0050	Gas	E	7,100	7,100	
<b>Total Other</b>			<b>26,600</b>	<b>23,100</b>	
<b>Repairs and Maintenance</b>					
505-5400-0060	Equipment	E	7,000	15,000	
505-5400-0065	Meters	E	33,000	45,000	
505-5400-0001	Sewer Repairs/Maintenance	E	47,000	55,000	
505-5400-0002	Water Repairs/Maintenance	E	9,500	15,000	
505-5400-4401	WWTP Repairs/Maintenance	E	7,000	20,000	
<b>Total Repairs and Maintenance</b>			<b>103,500</b>	<b>150,000</b>	
<b>Depreciation</b>					
505-5610-0001	Depreciation Expense	E	342,000	342,000	
<b>Total Depreciation</b>			<b>342,000</b>	<b>342,000</b>	
<b>Interest</b>					
505-8000-5820	Interest Expense	E	330,550	328,750	
<b>Total Interest</b>			<b>330,550</b>	<b>328,750</b>	

**City of Guyton**  
**Proposed Budget - Water and Sewer Fund**  
**For the Year Ended June 30, 2022**

		Projected 2021		Proposed 2022
Other financing uses - Interfund transfers				
505-9000-1010 General Fund	E			384,316
505-9000-1070 Debt Service	E	418,750		466,950
Total Other financing uses - Interfund transfers		418,750		851,266
TOTAL W/S EXPENSE		2316680		
TOTAL W/S REVENUE		2316680		
SURPLUS(DEFICIT)		-		



**City of Guyton**  
**Proposed Budget - TSPLOST, Debt Service Trust, and SPLOST Funds**  
**For the Year Ended June 30, 2022**

			Projected	Proposed
			2021	2022
<b>TSPLOST Fund</b>				
TSPLOST Revenues				
235-39-3100	Bond Proceeds	R		1,050,000
Public Works - Streets				
235-4200-5400	Capital Outlays - Streets	E		1,050,000
<b>Debt Service Trust Fund</b>				
Other financing uses				
400-39-1000	Transfer from Water and Sewer	R	418,750	466,950
Total Other financing uses			418,750	466,950
Interfund transfers				
400-9000-6112	Debt Expense (Transfer to w/s)	E	418,750	466,950
Total Interfund transfers			418,750	466,950
<b>SPLOST Fund</b>				
Intergovernmental				
430-33-7100	Splost	R	360,900	379,000
Total Intergovernmental			360,900	379,000
Public safety - Police				
430-3200-230	Technology	E	10,400	10,000
430-3200-5425	Police Equipment	E	7,600	87,000
Total Public safety - Police			18,000	97,000
Public works - Streets				
430-4200-5414	Streets - Infrastructure	E	168,000	182,000
430-4200-5425	Streets - Equipment	E	42,700	50,000
Total Public works - Streets			210,700	232,000
Recreation				
430-6100-5424	Recreation Equipment	E	2,800	9,000
Total Recreation			2,800	9,000
Water & Sewer (Transfers to)				
430-9000-5430	Transfer to Water Sewer Fund			174,730
Total Intergovernmental			-	174,730
<b>TOTAL SPLOST EXPENSE</b>			<u>512,730</u>	
<b>TOTAL SPLOST REVENUE</b>			379,000	
<b>USE OF PRIOR YEAR RESERVES (FUND BALANCE)</b>			133,730	
			<u>512,730</u>	

**City of Guyton**  
**Proposed Capital Projects Budget**  
**For the Year Ended June 30, 2022**

<u>Budgeted Account</u>	<u>Account Description</u>	<u>Project</u>	<u>Amount</u>
<b>EOM Water and Sewer Projects:</b>			
430-9000-5430	[SPLOST] Transfer to Water Sewer	3" mud hog and concrete saw	<u>3,500</u>
430-9000-5430	[SPLOST] Transfer to Water Sewer	Linton Ln Manhole Repairs (2)	<u>15,000</u>
430-9000-5430	[SPLOST] Transfer to Water Sewer	Mossy Hollow pump replacement	<u>10,000</u>
430-9000-5430	[SPLOST] Transfer to Water Sewer	Lawnmower purchase	<u>10,000</u>
430-9000-5430	[SPLOST] Transfer to Water Sewer	SCADA well upgrades (3 wells)	<u>27,000</u>
430-9000-5430	[SPLOST] Transfer to Water Sewer	Well 1 & 2 Raising wellhead for EPD compliance	<u>74,230</u>
430-9000-5430	[SPLOST] Transfer to Water Sewer	Tank inspection & critical repair	<u>35,000</u>
<b>TSPLOST Projects:</b>			
235-4200-5400	Capital Outlays - Streets	TSPLOST road projects	<u>1,050,000</u>
<b>Other Projects:</b>			
430-3200-5425	Police Equipment	Two police vehicles	87,000
430-3200-230	Technology	Computers for police vehicles	<u>10,000</u>
		Total police vehicles	<u>97,000</u>
100-4200-5422	Capital Outlays - Street	Street projects (LMIG local match)	30,000
430-4200-5414	Streets - Infrastructure	Street projects	<u>182,000</u>
		Total street projects	<u>212,000</u>
430-4200-5425	Streets - Equipment	Streets and lanes machinery and equipment	<u>50,000</u>
430-6100-5424	Recreation Equipment	Recreation equipment	<u>9,000</u>
505-5400-0060	Equipment	Water and sewer equipment	<u>15,000</u>
505-5400-0065	Meters	Water meters	<u>45,000</u>
			<u><u>1,652,730</u></u>

*Note that this presentation changed because is is now subtotaled by project as it is a project listing rather than by account. We can discuss modification of the presentation if you prefer.*

**City of Guyton**  
**Proposed Budget - Water and Sewer Fund -**  
**Breakdown of Water and Sewer Budget Between**  
**Water and Sewer Utility Services and Waste Water Treatment Plant Operations**  
**For the Year Ended June 30, 2022**

				Projected	Proposed
				2021	2022
<b>Water and Sewer Expenses</b>					
Wages					
	505-5100-0052	Salaries	E	34,800	38,000
	505-5100-0053	Overtime	E	600	-
Total Wages				35,400	38,000
Payroll tax					
	505-5122-0052	Payroll Taxes	E	2,500	2,500
Total Payroll tax				2,500	2,500
Legal and professional					
	505-5210-0010	Audit	E	11,200	11,000
	505-5210-0012	Legal Services	E	66,800	66,800
	505-5210-0014	Professional Fees	E	481,650	218,000
	505-5210-0016	Engineering	E	15,900	16,000
	505-5210-0018	Mapping	E	12,900	13,000
Total Legal and professional				588,450	324,800
Insurance					
	505-5231-0001	Employee Insurance	E	9,200	9,200
	505-5231-0005	Workers Comp	E	-	-
	505-5231-0010	General Insurance	E	12,200	7,300
Total Insurance				21,400	16,500
Utilities					
	505-5240-0040	Utilities	E	45,000	45,000
Total Utilities				45,000	45,000
Supplies					
	505-5310-0001	Supplies	E	25,000	23,250
Total Supplies				25,000	23,250
Chemicals					
	505-5315-0001	Chemicals	E	3,900	3,000
Total Chemicals				3,900	3,000
Other					
	505-5317-0015	Office Supplies	E	2,000	2,000
	505-5317-0020	Bank Charges	E	7,500	7,000
	505-5317-0035	Dues	E	1,900	1,000
	505-5317-0040	Drinking Water Fees To Ep	E	8,100	6,000
	505-5317-0050	Gas	E	7,100	7,100
Total Other				26,600	23,100

**City of Guyton**  
**Proposed Budget - Water and Sewer Fund -**  
**Breakdown of Water and Sewer Budget Between**  
**Water and Sewer Utility Services and Waste Water Treatment Plant Operations**  
**For the Year Ended June 30, 2022**

				Projected	Proposed
				2021	2022
Repairs and Maintenance					
505-5400-0060	Equipment	E	7,000	15,000	
505-5400-0065	Meters	E	33,000	45,000	
505-5400-0001	Sewer Repairs/Maintenance	E	47,000	55,000	
505-5400-0002	Water Repairs/Maintenance	E	9,500	15,000	
Total Repairs and Maintenance				96,500	130,000
Depreciation					
505-5610-0001	Depreciation Expense	E	342,000	342,000	
Total Depreciation				342,000	342,000
Interest					
505-8000-5820	Interest Expense	E	330,550	328,750	
Total Interest				330,550	328,750
Other financing uses - Interfund transfers					
505-9000-1010	General Fund	E	-	384,316	
505-9000-1070	Debt Service	E	418,750	466,950	
Total Other financing uses - Interfund transfers				418,750	851,266
<b>Total Water and Sewer Expenses</b>				<b>1,936,050</b>	<b>2,128,166</b>
<b>Waste Water Treatment Plant Expenses</b>					
Legal and professional					
505-5210-4414	Professional Fees	E	14,600	138,214	
Total Legal and professional				14,600	138,214
Insurance					
505-5231-4410	General Insurance	E	11,500	7,300	
Total Insurance				11,500	7,300
Utilities					
505-5240-4440	Utilities	E	12,800	13,000	
Total Utilities				12,800	13,000
Supplies					
505-5310-4400	Supplies	E	1,600	10,000	
Total Supplies				1,600	10,000
Repairs and Maintenance					
505-5400-4401	WWTP Repairs/Maintenance	E	7,000	20,000	
Total Repairs and Maintenance				7,000	20,000
<b>Total Waste Water Treatment Plant Expenses</b>				<b>47,500</b>	<b>188,514</b>
<b>TOTAL WATER FUND EXPENSES</b>				<b>1,983,550</b>	<b>2,316,680</b>

**City of Guyton**  
**Proposed Budget -**  
**Allocation of Water Sewer Surplus Prior to Transfer to General Fund**  
**to General Fund Departments**  
**For the Year Ended June 30, 2022**

	<u>2021</u>	<u>2022</u>			<u>Before Contingency</u>
<b>Revenues</b>					
Taxes	958,500	984,355			
Licenses & permits	162,000	162,000			
Intergovernmental	146,951	30,000			
Charges for services	305,416	214,000			
Fines & forfeitures	32,800	35,000			
Miscellaneous	17,300	11,200			
Other financing sources	6,200	390,516			
<b>Total Revenues</b>	<u><u>1,629,167</u></u>	<u><u>1,827,071</u></u>			
<b>Expenditures</b>					
Other General Government	153,000	179,086	9.80%	18,186	160,900
City Council	24,800	39,531	2.16%	4,014	35,517
General Administration	433,700	477,249	26.12%	48,464	428,785
Public safety - Police	378,600	567,502	31.06%	57,629	509,873
Public works - Streets	203,900	341,988	18.72%	34,728	307,260
Public works - Sanitation	184,900	205,798	11.26%	20,898	184,900
Recreation - Leisure services	14,000	15,916	0.87%	1,616	14,300
<b>Total Expenditures</b>	<u><u>1,392,900</u></u>	<u><u>1,827,071</u></u>		<u><u>185,536</u></u>	<u><u>1,641,535</u></u>

**AGREEMENT**  
**For**  
**OPERATIONS, MAINTENANCE, and CONSULTING SERVICES**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between **The City of Guyton**, an incorporated municipality existing under the Laws of the State of Georgia and situate, lying and being within Effingham County, Georgia, (hereinafter "Owner"), whose address for any formal notice is 310 Central Blvd, Guyton, GA 31312, and **EOM Operations, a Division of EOM Public Works LLC**, a limited liability company existing under the Laws of the State of Georgia and domiciled in Bryan County, Georgia, (hereinafter "EOM"), whose address for any formal notice is 480 Edsel Drive, Suite 100, Richmond Hill, GA 31324.

Owner and EOM agree:

1        **GENERAL AND DEFINITIONS**

1.1        **GENERAL**

- 1.1.1      This agreement shall be governed by and interpreted in accordance with the Laws of the State of Georgia.
- 1.1.2      This Agreement shall be binding upon the successors and assigns of each of the parties, but neither party will assign this Agreement without prior written consent of the other party. Consent shall not be unreasonably withheld.
- 1.1.3      All notices shall be in writing and transmitted by certified mail to the addresses noted in this Agreement. Electronic communication (e-mail) may be used for general communication between Owner and EOM.
- 1.1.4      This Agreement, including Appendix A, is the entire Agreement of the parties. This Agreement may be modified only by written agreement signed by both parties. Wherever used, the terms "EOM" and "Owner" shall include their respective officers, agents, directors, elected or appointed officials, and employees.
- 1.1.5      Time is of the essence.

1.2        **DEFINITIONS**

- 1.2.1      "Base Fee" means the compensation paid by Owner to EOM for the Scope of Services defined in Section 2 of this Agreement for the initial term of this Agreement. The Base Fee is specified in Section 4.1 and will be renegotiated prior to the expiration of the initial term. The compensation does not include payments for Requests by Owner that are Incidental Services as defined in Section 1.2.3, are outside the Scope of Services as defined in Section 1.2.2 or are routine and non-routine maintenance expenditures outlined in Section 2.9.

- 1.2.2 "Outside the Scope of Services" means those services which are not within EOM's Scope of Services (which are described in Section 2 of this Agreement), and those services which are unforeseen and/or mandated by regulatory requirements or laws enacted after the effective date of this Agreement.
- 1.2.3 "Incidental Services" means those services requested by Owner incidental to/or not specifically identified or included in EOM's Scope of Services, but are related to or similar in nature to the services contemplated under this Agreement, including, but not limited to, services and/or cost for plant or facility upgrades, rate studies, short-term construction and the impacts thereof, engineering studies, and other short-term incidental projects.
- 1.2.4 "Project" means all equipment, vehicles, grounds, systems, and facilities described herein and in Appendix A, located within the Owner's municipal boundaries, including without limitation each of the Owner's Wells, the Owner's wastewater collection systems, Owner's wastewater treatment plant, the Owner's potable/treated water distribution systems, each of the Owner's Lift Stations, and, when applicable, EOM currently owned facilities lying outside of the municipal boundaries.
- 1.2.5 "Capital Expenditures" means any expenditures for (1) the purchase of new equipment or facility items that cost more than Two Thousand Five Hundred Dollars (\$2,500.00); or (2) Major Repairs that significantly extend equipment or facility service life and cost more than Two Thousand Five Hundred Dollars (\$2,500.00); or (3) expenditures that are planned, non-routine, and budgeted by Owner.
- 1.2.6 "Repairs Cost" means the cost of those non-routine/non-repetitive activities required for operational continuity, safety, and performance generally resulting from failure of or to avert a failure of the equipment, sewer, vehicle or facility or some component thereof.
- 1.2.7 "Force Majeure" means any event or condition including but not limited to (i) fire, flood, strike, acts of God, acts of public enemy, war blockage, sabotage, insurrection, riot or civil disturbance or a pandemic event; (ii) change in law, regulation, rule, requirement, interpretation or statute adopted, promulgated, issued or otherwise specifically modified or changed by any local, state, provincial, federal or other governmental body ; (iii) labor disputes, strikes, work slowdowns or work stoppages, but excluding labor disputes, strike or work slowdowns or stoppages by employees of EOM; (iv) loss or inability to obtain service from a utility necessary to furnish power for the operation and maintenance of the Project
- 1.2.8 "Unforeseen circumstances" means any event or condition including but not limited to (i) force majeure events or conditions; (ii) mechanical failure due to design flaws, normal wear and tear or improper installation provided by others; (iii) the presence of Biologically Toxic Substances in the influent or the presence of hazardous wastes, materials or liquids in the influent or raw water supply

which detrimentally affect the machinery, infrastructure or processes at the Project.

## 2 SCOPE OF SERVICES – EOM

EOM acknowledges and agrees that it **SHALL**:

- 2.0 Provide operations services to include the Owner's water treatment and distribution systems, wastewater collections systems, wastewater treatment system and streets. The operations services EOM shall provide include managing, operating and maintaining the above mentioned systems within their respective design capacities and capabilities to meet the requirements of all of their associated permits.
  - 2.0.1 EOM shall pay all labor expenditures incurred in performing operations services related to EOM's Scope of Services except to the extent those labor expenditures are incurred as a result of performance of Owner's responsibilities, which are identified in Section 3 of this Agreement. EOM shall Staff the Project with sufficient number of qualified employees who possess the managerial, administrative, and technical skills to perform the services specified in this Agreement, and, where appropriate, has met the certification requirements mandated by the State of Georgia. A Class 1 Water and Class 1 Wastewater Operator will provide oversight on the Project.
  - 2.0.2 EOM agrees to provide job-related training for all personnel it staffs on the Project in the areas including, but not limited to, operation, quality, maintenance, safety, supervisory skills, laboratory, and energy management. All such training shall be fully documented. Where employees are required by law or regulation to hold current licenses, certificates or authority to perform work required of their respective positions, EOM shall provide the training and agree with the employee to a reasonable timeframe for the employee to qualify for such certificate, license or authority.
  - 2.0.3 EOM shall place, at each permanently staffed Project facility, a copy of EOM's Corporate Safety Program, and provide all employees training specific to this Safety Program within forty-five (45) days from the effective date of this Agreement. This program shall include weekly documented safety training, job safety analysis, emergency response plan, chemical hygiene plan, and an annual safety review.
  - 2.0.4 EOM shall be responsible for the operation and monitoring of the Project 24 hours per day, 7 days per week. EOM shall ensure that staffing levels are sufficient to meet all applicable safety requirements, laws and regulations and all regulatory agency requirements at all times. EOM shall be available to respond to emergency calls 24 hours per day, 7 days per week, within one (1) hour of its occurrence. EOM shall designate, as a minimum, one (1) staff member as standby to respond to such calls.
  - 2.0.5 EOM shall maintain aesthetics of the facilities and shall: