

City of Guyton, Georgia
SPECIAL CALLED CITY COUNCIL MEETING
August 25, 2022 at 7 P.M.



Guyton Gym
505 Magnolia Street
Guyton, GA 31312

AGENDA

1. **Call to Order**
2. **Lottery for the Package Sales Licensing for Guyton**
3. **Second reading and consideration to approve Ordinance 2022-09 regarding the Tax Levy**
4. **Consideration to approve Resolution 2022-09 regarding the Pay Plan**
5. **Consideration to approve crosswalk and signage on Third St. between Central and Pine**
6. **Consideration to approve SPLOST funds to add mulch to the Highland Playground**
7. **Consideration to approve funds to research retirement plan changes**
8. **Public Comments (limited to agenda items only)**
9. **Dates to Remember**
 - a. Tuesday, September 6, 2022 at 5:00pm – Special Called Meeting for Guyton Historical Commission, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
 - b. Tuesday, September 6, 2022 at 7:00pm - City Council Workshop, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
 - c. Tuesday, September 13, 2022 at 6:00pm – Guyton Green Thumbs, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
 - d. Tuesday, September 13, 2022 at 7:00pm – City Council Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
 - e. Wednesday, September 14, 2022 from 9:00am to 1:00am – Walgreens Vaccination Drive, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
10. **Consideration to move from the Regular Meeting into an Executive Session referencing Personnel and Property**
11. **Consideration to take any action needed arising from Executive Session**
12. **Consideration to adjourn**



CITY OF GUYTON

PO Box 99 Guyton, Georgia 31312
Telephone – 912.772.3353 • Fax – 912.772.3152

www.cityofguyton.com

Working Together to Make a Difference

Mayor
Russell Deen
City Manager
Meketa Brown
City Clerk
Matthew Walker

City of Guyton Package Sales Lottery Applicants

1. Travis Painter
2. Harry Capwell
3. Chirag Patel

**CITY OF GUYTON
STATE OF GEORGIA**

Ordinance Number: 2022-09

AN ORDINANCE LEVYING A NET TAX TO MEET THE ORDINARY CURRENT AND EXTRAORDINARY EXPENSES OF THE CITY OF GUYTON, GEORGIA, FOR THE TAX YEAR 2022 AND FOR OTHER PURPOSES.

Section I.

IT IS HEREBY ORDAINED by the Governing Authority of the City of Guyton, Georgia, that there be, and there is hereby levied a net tax of 2.929 mills on each one dollar (\$1.00) of the assessed value of the taxable property in said City of Guyton for the tax year 2022.

Section II.

BE IT FURTHER ORDAINED by the authority aforesaid that all ordinances in conflict with this ordinance be, and the same are hereby repealed.

Approved this the 25th day of August, 2022.

CITY OF GUYTON

Russ Deen, Mayor

ATTEST:

Matthew D. Walker, City Clerk

CITY OF GUYTON - PUBLIC NOTICE

The **City of Guyton, Georgia** does hereby announce that the millage rate will be set at a meeting to be held at the **C.D. Dean Jr., Public Safety Complex, Guyton Gymnasium** located at **505 Magnolia Street in Guyton, GA 31312**, on **August 25, 2022, at 7:00 p.m.** and pursuant to the requirements of O.C.G.A. § 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT YEAR 2022 TAX DIGEST AND FIVE YEAR HISTORY OF LEVY

	2017	2018	2019	2020	2021	2022
Real and Personal	39,582,096	42,332,941	52,769,251	56,547,038	66,764,835	82,693,791
Motor Vehicles	1,696,860	1,320,220	1,031,040	1,056,680	983,580	858,850
Mobile Homes	548,851	514,349	306,653	567,284	581,366	669,141
Timber	-	-	-	-	-	-
Heavy duty equipment	-	-	-	-	-	-
Gross Digest	41,827,807	44,167,510	54,106,944	58,171,002	68,329,781	84,221,782
Less: M&O Exemptions	552,026	706,797	896,851	1,662,757	2,380,229	2,759,902
Net M&O Digest	41,275,781	43,460,713	53,210,093	56,508,245	65,949,552	81,461,880
Gross M&O Millage	7.930	9.865	8.625	8.452	5.368	5.231
Less: Rollbacks	5.2100	7.2000	4.9700	4.8860	2.1340	2.3020
Net M&O Millage	2.720	2.665	3.655	3.566	3.234	2.929
						PROPOSED
Net Taxes Levied	112,270	115,823	194,483	201,508	213,281	238,602
Net Taxes \$ Increase	23,179	3,553	78,660	7,025	11,773	25,321
Net Taxes % Increase/(Decrease)	26.02%	3.16%	67.91%	3.61%	5.84%	11.87%

**CITY OF GUYTON
STATE OF GEORGIA**

RESOLUTION NUMBER 2022-09

A RESOLUTION OF THE CITY OF GUYTON AMENDING AND RESTATING THE CITY'S PAY PLAN FOR CITY EMPLOYEES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES AND RESOLUTIONS AND PARTS THEREOF IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, the duly elected governing authority of the City of Guyton, Georgia is authorized by O.C.G.A. §36-35-3 to adopt ordinances and resolutions relating to its property, affairs, and local government; and

WHEREAS, Section 3.14 of the Charter of the City of Guyton provides that “[t]he city manager shall be responsible for the preparation of a position classification and pay plan which shall be submitted to the city council for approval”; and

WHEREAS, Section 3.14 of the Charter of the City of Guyton further provides that “[w]hen a pay plan has been adopted, the city council shall not increase or decrease the salary range applicable to any position except by amendment of such pay plan”; and

WHEREAS, the City of Guyton has previously adopted a Pay Plan;

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA IN A REGULAR MEETING ASSEMBLED AND PURSUANT TO LAWFUL AUTHORITY THEREOF, AS FOLLOWS:

Section 1. Amendment of Pay Plan. The City Council of the City of Guyton hereby amends and restates its Pay Plan as set forth in Exhibit A hereto, which is incorporated by reference as if set forth verbatim herein.

Section 2. Severability. If any section, clause, sentence or phrase of this resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this resolution.

Section 3. Repealer. All ordinances and resolutions and parts thereof in conflict with this resolution are hereby repealed.

Section 4. Effective Date. This resolution shall become effective immediately upon its adoption by the City Council.

SO RESOLVED, this __ day of August, 2022.

CITY OF GUYTON

Russ Deen, Mayor

Attest:

Matthew Walker, City Clerk

EXHIBIT A

Pay Plan



CITY OF GUYTON

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City of Guyton Pay Plan

Administration

Position	Status	Minimum	Maximum
City Manager	Exempt	\$70,000	\$99,000
City Clerk	Exempt	\$39,000	\$52,000
Facilities Maintenance Tech	Non-Exempt	\$35,000	\$45,000

Public Works

Position	Status	Minimum	Maximum
Utility Billing/Permits Clerk	Non-Exempt	\$35,000	\$45,000

Police Department

Position	Status	Minimum	Maximum
Chief	Exempt	\$55,000	\$75,000
Lieutenant	Exempt	\$45,000	\$55,000
School Resource Officer	Non-Exempt	\$42,000	\$50,000
Sergeant	Non-Exempt	\$42,000	\$49,000
Corporal	Non-Exempt	\$42,000	\$48,000
Officer	Non-Exempt	\$41,000	\$47,000
Municipal Clerk/Receptionist	Non-Exempt	\$35,000	\$45,000



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Third Street Crosswalk and Signage

Painted Crosswalk	\$500
Six Signs and Posts	\$839
Total Cost	\$1,339

Coastal Landscape Supply LLC
 4 Telfair Place
 Garden City, GA 31415 US
 maxwellbeattysand@comcast.net

Estimate

ADDRESS
City of Guyton

ESTIMATE #	DATE
1039	08/17/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Cypress Playground Chips Contra	Cypress Playground Chips Contractor	20	40.00	800.00T
	CB	Hauling	1	200.00	200.00
	Cypress Playground Chips Contra	Cypress Playground Chips Contractor	20	40.00	800.00T
	CB	Hauling	1	200.00	200.00

SUBTOTAL	2,000.00
TAX	0.00
TOTAL	\$2,000.00

Accepted By

Accepted Date

Mulch & More

22659 US Highway 80 E
Statesboro, GA
30461-6821
912-871-6673

Invoice

Date	Invoice #
8/17/2022	21953

Bill To
City of Guyton Person of Contact: Russ

Ship To

P.O. #	Job/Project	Delivered	Check #

Qty	Description	Rate	Amount
40	(Yards) Natural Certified Playground Mulch	35.00	1,400.00
2	Freight	125.00	250.00

THANK YOU, WE APPRECIATE YOUR BUSINESS.	Subtotal	\$1,650.00
	Tax (8.0%)	\$0.00
	Balance Due	\$1,650.00



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Retirement Plan Considerations Report

One retirement study cost \$1225

Additional studies cost \$925

Potential Studies to be considered

1. Immediate Employee Vestment
2. 3 year Employee Vestment
3. 5 year Employee Vestment
4. 7 year Employee Vestment
5. Addition of Council to the Retirement Plan

Information regarding council involvement in the Retirement Plan from Michelle Warner, GMA

1. **Opt-out:** The Master Plan allows for participants to opt out of the plan, but they have to do it within 120 days of their *initial hire date or initial date of service*. In this scenario, the current council members would not be able to opt out because they have all been there more than 120 days already, most likely. But future EO's could opt out. This is the opinion of our legal counsel. No plan amendment is necessary since it's covered in the master plan (see attached Section 4.03).
2. **Opt-In:** We could amend the plan to make participation for EO's optional, however, we get nervous about the opt-in provision because of turnover. Over time, it is possible that new personnel won't be familiar with this provision and maybe forget to offer the pension to the newly elected EO. In this scenario, the EO may think they are in the pension plan but not realize they had to opt-in. And the 120 days applies here too, however, there is an exception to allow newly added classes of participants (elected officials) to opt-in also. If they don't opt-in, then they don't have the benefit and they will not be able to change their mind later.

Basically, the only way for current EO's to opt out is to go with option 2. But again, this can be troublesome over a period of time when it's not managed properly.