

City of Guyton, Georgia
CITY COUNCIL
PUBLIC HEARING AND MEETING
November 14, 2023 at 7:00 P.M.



C.D. Dean, Jr. Public Safety Complex
GUYTON GYMNASIUM
505 Magnolia Street
Guyton, GA 31312

AGENDA

1. Call to Order
2. Public hearing regarding a special use permit for a manufactured home at 97 Cemetery Road, Guyton, GA 31312
3. Invocation and Pledge of Allegiance
4. Consideration to Approve the Agenda
5. Consideration to Approve the Minutes

10/10/23 Regular Meeting

6. Reports from Staff or Committees

Police Department	James Breletic
Fire Department	Clint Hodges
Public Works/Water/Sewer	EOM
Planning and Zoning	Lon Harden
Industrial Development	Lon Harden
Historical Commission	Lucy Powell
Leisure Services	Lula Seabrooks
Hospital Authority	Tamela Mydell
Library Board	Jim Odum
Chamber of Commerce	Hursula Pelote
Downtown Development Authority	Marshall Reiser

7. Public Comments (will be limited to agenda items only)
 8. Old Business
 - a. Second reading and consideration of Ordinance 2023-10 regarding annexation and rezoning of 895 Gracen Road, Guyton, GA 31312
 9. New Business
 - a. Consideration to approve a Rectangular Rapid Flashing Beacon at Highway 17 and 3rd Avenue
-

- b. First reading of Ordinance 2023-11 approving a budget amendment for fiscal year 2022/2023
- c. Consideration to approve \$7,500 for a Comprehensive Financial Review provided by Davenport & Company, LLC
- d. Consideration to approve \$1,000 for DDA Development Ordinance Workshop
- e. Consideration to approve Resolution 2023-12 to impose a temporary moratorium on new commercial development in the Downtown Development District
- f. Consideration to approve Resolution 2023-13 establishing a Records Retention Program and adopting a Record Retention Schedule
- g. Consideration to award Clearing and Grubbing Contract to Southeastern Earth Construction, LLC with a bid amount of \$246,050
- h. Consideration to reappoint Lon Harden as Guyton’s representative to the Effingham County Industrial Development Authority
- i. Consideration to approve \$2,000 for PFAS testing of groundwater

10. Dates to Remember

- a. Wednesday, November 15, 2023 from 10:00am to 2:00pm, Guyton Downtown Development Authority Meeting and Workshop, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
- b. Sunday, November 26, 2023 at 6:00pm – Guyton Christmas Tree Lighting, Guyton Caboose, 310 Central Blvd., Guyton, GA 31312
- c. Saturday, December 2, 2023 from 8:00am to 2:00pm – Guyton Winter Sale Along the Trail and Christmas Parade, Guyton Walking Trail, 310 Central Blvd., Guyton, GA 31312
- d. Saturday, December 9, 2023 from 4:00pm to 7:00pm, A Tour of Churches, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
- e. Saturday, December 9, 2023 from 6:00pm to 9:00pm, Historical Preservation Holiday Social, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
- f. Tuesday, December 12, 2023 at 5:30pm - Historical Commission Luminary Service, Ferguson/Guyton Cemeteries, Guyton, GA 31312
- g. Tuesday, December 12, 2023 at 7:00pm - City Council Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

11. Consideration to move from the Regular Meeting into an Executive Session referencing property and litigation

12. Consideration to take any action needed arising from Executive Session

13. Public Comments (will be limited to agenda items only)

14. Consideration to adjourn this meeting

Rules of Decorum for All Meetings

The purpose of the Rules of Decorum is to foster an atmosphere of civil and courteous discourse, even and especially when discussing contentious topics, at all meetings held by the City of Guyton.

(a) General rules applicable to all (Mayor and Council, Staff, Members of the Public)

1. Each speaker will direct his or her comments to the Mayor and or presiding officer and not to any other individual present.
2. Each speaker will refrain from personal attacks, foul or abusive language, and will maintain a civil and courteous manner and tone.
3. Each speaker will speak only about agenda items. Members of the public will be limited to 3:00 minutes speaking time.
4. Members of the audience will respect the rights of others and will not create noise or other disturbances that will disrupt or disturb persons who are addressing the Mayor and Council or Committee or Board or Commission, or members of those bodies who are speaking, or otherwise impede the orderly conduct of the meeting.

(b) Additional Rules for Members of Mayor and Council, Committees, Boards or Commissions

1. Members of Mayor and Council, Committees, Boards or Commissions will conduct themselves in a professional and respectful manner at all meetings.
2. Members of Mayor and Council, Committees, Boards or Commissions will not speak until recognized by the Mayor or presiding officer.
3. Remarks by members of Mayor and Council, Committees, Boards or Commissions will be directed to the Mayor or presiding officer and not to individuals, other Council, Committee, Board or Commission members, staff or Members of the public in attendance. Questions for staff or individuals or other Council, Committee, Board or Commission members will be directed to the Mayor or presiding officer, who will then direct the appropriate person to answer.
4. Members of Mayor and Council, Committees, Boards or Commissions are always free to criticize or question policies, positions, data or information presented. However, members of Mayor and Council, Committees, Boards or Commissions will not attack or impugn the person presenting.

(c) Enforcement

The Mayor or presiding officer has the authority to enforce each of the Rules of Decorum regarding members of the public. If any Rule is violated, the Mayor or presiding officer will give the speaker a warning, citing the Rule being violated, and telling the speaker that a second violation will result in a forfeiture of the right to speak further. The Mayor or presiding officer also may have the offending speaker removed from the meeting if the misconduct persists. The Mayor or presiding officer shall not have any power under this provision regarding a Council, Committee, Board or Commission member.



CITY OF GUYTON

PO Box 99 Guyton, Georgia 31312
Telephone – 912.772.3353 Fax – 912.772.3152
www.cityofguyton.com
Working Together to Make a Difference

Special Permit Use Application

Edited 10/16/23

Applicant Name: Josh Forbes

Applicant Mailing Address: 916 Keith Rd. Guyton, GA 31312

Phone Number: [REDACTED] Email Address: [REDACTED]

Street Address of Property: 97 Cemetery Rd

Describe the requested special use: Install ²⁰¹⁹ 2016 model, double wide, mobile home on approved property. Property is already property zoned. Home has vinyl siding and shingle roof. Several other properties on same road have mobile homes as well.

(continue on back of page if needed)

I am the owner of the property: YES NO
If you are not the property owner, written permission from the owner stating approval for this special permit use request must be attached

[Signature]
Applicants Signature

7-6-23
Date

The Zoning Official or City Clerk will review this application and confirm if special permit use is required for requested use. If required, the applicant will initial below, acknowledging the public hearing dates and process needed for approval. Fee will be required at this time.

To be completed by Zoning Official:

Parcel ID: 60030034001 Current Zoning: R-4

Code Section Affected: 604

Invoice Number: 19559 Amount: 180.00 Date Paid: 7/13/23

Planning & Zoning Public Hearing Date: ~~8/22/23~~ 9/26/23 connected

Notification sent: 7/21/23 Planning and Zoning Decision: _____

9-26-23

I Josh Forbes would like appeal the decision to deny the Special Use Permit for a mobile home at 97 Cemetery Rd Aughton, GA. The survey and lot was approved by the City of Aughton for a mobile home. The lot is surrounded by mobile homes and is zoned for mobile homes.

Josh Forbes

JF
[REDACTED]



**City of Guyton
City Council Public Hearing & Meeting
October 10, 2023 — 7:00 PM**

MINUTES OF MEETING

Call to Order — The City of Guyton Council held a public hearing and meeting on October 10, 2023, at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton. The meeting was called to order by Mayor Russ Deen at approximately 7:00 PM. Mayor Russ Deen, Mayor Pro Tem Michael Johnson, Councilmember Joseph Lee, Councilmember Hursula Pelote, and Councilmember Marshall Reiser were present at this meeting.

Additional Administrative Staff Present — City Manager Meketa Brown, City Attorney Wes Rahn, and City Clerk Fabian Mann were present.

Guest Present — The guest sign-in sheets are filed in the Office of the City Clerk.

Public Hearing Regarding Annexation and Rezoning of 895 Gracen Road, Guyton, GA 31312

Hussey Gay Bell representative, Haydon Rollins, spoke regarding the developer's desire to annex Effingham County Parcel No. 02710039, 895 Gracen Rd., Guyton, GA 31312, into the City of Guyton and rezoned from AR-1 to R-1 for the purpose of developing single family residential housing.

The public hearing ended at approximately 7:11 PM.

Invocation — The invocation was led by **Deen**.

Pledge of Allegiance — The Pledge of Allegiance was led by **Deen**.

Consideration to Approve the Agenda — **Pelote** made a motion to approve the agenda. **Lee** seconded the motion. **Motion passed unanimously.**

Consideration to Approve the Minutes

09/12/23 Regular Meeting
10/03/23 Special Called Meeting

Johnson made a motion to approve the minutes. **Reiser** seconded the motion. **Motion passed unanimously.**

Reports from Staff or Committees

Police Department	James Breletic
Fire Department	Clint Hodges
Public Works/Water/Sewer	EOM
Planning and Zoning	Lon Harden
Industrial Development	Lon Harden
Historical Commission	Lucy Powell
Leisure Services	Lula Seabrooks
Chamber of Commerce	Hursula Pelote
Downtown Development Authority	Marshall Reiser

Public Comments (limited to Agenda Items only) — No public comments.

New Business

Consideration to approve Eagle Scout Project to Replace the Picnic Tables at Highland Park — Johnson made a motion to approve the project. **Reiser** seconded the motion. **Motion passed unanimously.**

Consideration to Appoint New Member to the Planning and Zoning Committee — Pelote made a motion to appoint Ruthie Diaz to the Planning and Zoning Committee. **Reiser** seconded the motion. **Mayor Deen and Councilmembers Pelote and Reiser voted aye. Councilmembers Johnson and Lee voted nay. Motion passed with a vote 3-2.**

First reading of Ordinance 2023-10 regarding annexation and rezoning of 895 Gracen Road, Guyton, GA 31312

General Government

Davenport & Company LLC, Public Finance — Representative, Ricardo Cornejo, presented a presentation regarding the services provided by Davenport & Company.

Dates to Remember

Wednesday, October 11, 2023 at 10:00am – Guyton YMCA Press Conference, 718 Central Blvd., Guyton, GA 31312

Saturday, October 14, 2023 at 8:00am – Soul to Sole Breast Cancer Awareness Walk and 5k, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Early Voting will be held at the Effingham County Board of Elections and Registration office located at 284 GA Highway 119 S, Springfield, GA at the following dates and times:

Monday, October 16th through Saturday, October 21st from 9:00 AM - 5:00 PM

Monday, October 23rd through Saturday, October 28th from 9:00 AM - 5:00 PM

Monday, October 30th through Friday, November 3rd from 9:00 AM - 5:00 PM

Saturday, October 21, 2023 from 8:00am to 2:00pm – Fall Sale Along the Trail, Guyton Walking Trail, 310 Central Blvd., Guyton, GA 31312

Saturday, October 28, 2023 at 8:00am – CASA Ogeechee Annual Superhero Run, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Saturday, October 28, 2023 from 5:00pm to 7:00pm – Guyton TRICK OR TRAIL! Guyton Walking Trail, 310 Central Blvd., Guyton, GA 31312

Tuesday, November 7, 2023 from 7:00am to 7:00pm, General Election at your polling location

Tuesday, November 14, 2023 at 7:00pm, City Council Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Consideration to Move from the Regular Meeting into an Executive Session Referencing Litigation — Pelote made a motion to move from the Regular Meeting into an Executive Session referencing Litigation. Reiser seconded the motion. Motion passed unanimously.

Consideration to take any action needed arising from Executive Session — Pelote made a motion to approve a settlement agreement and release with Hofstadter & Associates, Inc. in the amount of \$1,602,794.95. Lee seconded the motion. Motion passed unanimously.

Public Comments (limited to Agenda Items only) — No public comments.

Consideration to Adjourn — Johnson made a motion to adjourn. Reiser seconded. Motion passed unanimously. The meeting adjourned at approximately 8:36 PM.

City of Guyton

Russ Deen, Mayor

Attest:

Fabian M. Mann, Jr., City Clerk

STATE OF GEORGIA
CITY OF GUYTON

ORDINANCE # 2023-10

AN ORDINANCE TO ANNEX CERTAIN PROPERTY INTO THE CITY OF GUYTON, GEORGIA PURSUANT TO CHAPTER 36 OF TITLE 36 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED, AND TO AMEND THE ZONING ORDINANCE AND OFFICIAL ZONING MAP OF THE CITY OF GUYTON, GEORGIA, AS AMENDED, TO REZONE CERTAIN PROPERTY CURRENTLY KNOWN AS EFFINGHAM COUNTY PARCEL NO. 02710039 FROM EFFINGHAM COUNTY ZONING CLASSIFICATION AR-1 TO CITY OF GUYTON ZONING CLASSIFICATION R-1; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA in a regular meeting assembled and pursuant to lawful authority thereof, as follows:

SECTION 1. That the area contiguous to the City of Guyton, currently known as Effingham County Parcel No. 02710039 is hereby annexed into the City of Guyton and is made a part of said city.

SECTION 2. That the zoning ordinance and Official Zoning Map of the City of Guyton, Georgia, as amended, be amended so that Parcel No. 02710039 (currently zoned Effingham County zoning classification AR-1), shall be rezoned to City of Guyton zoning classification R-1.

SECTION 3. That the City Zoning Official and/or the City Clerk of Guyton is instructed to send within 30 days of the effective date of this ordinance an annexation report required under O.C.G.A. § 36-36-3 to: (1) the governing authority of Effingham County; (2) the Georgia Department of Community Affairs; and (3) the United States Census Bureau. The annexation report shall contain all information required under O.C.G.A. § 36-36-3.

SECTION 4. This ordinance shall become effective upon adoption.

SECTION 5. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

ADOPTED this ____ day of _____, 2023 by the Mayor and Council
Members of the City of Guyton, Georgia.

THE CITY OF GUYTON, GEORGIA

By: _____
Russ Deen, Mayor

Attested: _____
Fabian Mann, City Clerk

AUTHORIZATION FOR ANNEXATION

Application for Annexation

I swear that I am the owner of the property which is the subject matter of the attached application. AS is shown in the records of Effingham County, Georgia. I authorize the person named below to act as the applicant in the pursuit of annexation of this property.

Applicant's Name: Mr. Wes Simmons - Horizon Home Builders

Owner's Name:

Janice S. Sullivan

Property Address: 895 Gracen Road

County: Effingham

State: Georgia

Applicant Phone: (912) 354-0838

Owner Phone: 912-312-9140

Signature of Applicant:



Signature of Owner:

Janice S. Sullivan
8/1/22

**PETITION REQUESTING ANNEXATION
CITY OF GUYTON, GEORGIA
TO THE HONORABLE CITY COUNCIL OF GUYTON,
GEORGIA**

1. The undersigned, **as** the owner(s) of all real property of the territory described herein, respectfully requests that the City Council annex this territory to the City of Guyton, Georgia, **and** the City boundaries include the **same**.
2. The territory to be **annexed** abuts the existing boundary of Guyton, Georgia **and** the description of such territory **area** is **as** follows:

Address/ Description of Property: The property is located at 815 Grace Road. The parcel identification number is 017100039. The parcel is currently part of unincorporated Effingham County with the zoning designation of AR-1. The property is approximately 121 acres. The property is currently used for agricultural purposes and consists of pasture and timber lands. There are existing residential/farm structures on site that will be removed as part of the proposed use.

3. It is requested that this territory to be **annexed** shall be zoned: R-1 (approximately 121 acres) for the following reasons.

The site is currently zoned AR-1. The parcel is currently part of unincorporated Effingham County. In order to be developed for single family residential housing, it is our request to be annexed into the City of Guyton. This development will require public utilities from the City of Guyton. Furthermore, the site is directly adjacent to property currently within the city limits of Guyton making it the ideal site for annexation. We believe this project will bring much needed quality housing for current and future residents of the City of Guyton.

4. Therefore, the Petitioners pray that the City Council of the City of Guyton pursuant to the provisions of the Acts of the General Assembly of the State of Georgia, Laws ,1946 do by proper ordinance annex said property to the city limits to City of Guyton.

Respectfully,

Janyce S. Swickard
Owner/Purchaser

Owner/Purchaser



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree NW
Atlanta, GA 30308
(404) 631-1990 Main Office

October 2, 2023

Mayor Russ Deen
City of Guyton
PO Box 99
Guyton, GA 31312

Signal Permit Application
SR 17 at 3rd Ave.

Dear Mr. Deen,

Enclosed, please find the enclosed permit application for a Rectangular Rapid Flashing Beacon (RRFB) for the above mention location. The Department is conducting a Traffic Engineering Study to determine if a Rectangular Rapid Flashing Beacon (RRFB) meets warrants for this location. Please have the proper authorities execute this document and return to this office at P.O. 610, Jesup GA 31598.

If you have any questions or comments please contact Andy Westberry of this office at (912) 530-4466 or by mail at P.O. Box 610 Jesup, GA 31598.

Yours Very Truly,

For: Troy Pittman, P.E.
District Engineer

A handwritten signature in blue ink, appearing to read "Joseph Capello", is written over the typed name of the District Traffic Engineer.

By: Joseph R. Capello, P.E.
District Traffic Engineer

Enclosure:

cc: Dustin Branum, Area Engineer, Statesboro
Traffic Ops Files

Distribution:
White – Applicant
Yellow – State Traffic Engineer
Pink – District Traffic Engineer

Do Not Write In This Space
Application No. _____
Permit No. _____

**DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA**

REQUEST FOR TRAFFIC SIGNAL

To the Georgia Department of Transportation:

The City of Guyton in Effingham County hereby request approval for the use of a traffic signal at the location described below:

LOCATION

Local Street names: Centraql Blvd at 3rd Ave.

State Route Numbers: SR 17 at N/A

TYPE SIGNAL

Stop and Go Flashing Beacon School Beacon Other

CONDITIONS OF APPLICATION AND STANDARDS OF OPERATION

In the event that the Georgia Department of Transportation authorizes the use of a traffic signal at the above location, the undersigned agrees to participate in the costs to purchase and install the signal. This level of participation will be determined after a study of the location has been completed. The signal must be installed to the Department's standards and conform with the authorization issued by the Department and the provisions set forth therein.

COST OF OPERATION

The full and entire costs of the electric energy and telephone service used to operate the signal shall be at the expense of the applicant without any cost to the Georgia Department of Transportation. The applicant understands that the Department may ask for participation in the cost for the purchase, installation and maintenance of the signal if approved.

INSPECTION AND APPROVAL

The installation, maintenance and operation of said signal shall be subject at all times to inspection and approval by a duly authorized engineer of the Georgia Department of Transportation.

RIGHT TO REVOKE

The Georgia Department of Transportation reserves the right to revoke the approval should it for any reason desire to do so, by giving the applicant thirty (30) days written notice, and in that event, the applicant agrees to remove said signal from said right-of-way at its own expense or allow it to be removed by the Department.

This application is hereby submitted and all of the terms and conditions are hereby agreed to. The undersigned are duly authorized to execute this instrument.

This the _____ day of _____ 20__

Attest:

By: _____

Clerk

Title: _____

**CITY OF GUYTON
STATE OF GEORGIA**

ORDINANCE NUMBER 2023-11

**AN ORDINANCE OF THE CITY OF GUYTON AMENDING THE CITY OF GUYTON
BUDGET FOR THE YEAR ENDED JUNE 30, 2023; TO PROVIDE FOR
SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL
ORDINANCES AND RESOLUTIONS AND PARTS THEREOF IN CONFLICT
HEREWITH; AND FOR OTHER PURPOSES.**

WHEREAS, the duly elected governing authority of the City of Guyton, Georgia is authorized by O.C.G.A. §36-35-3 to adopt ordinances and resolutions relating to its property, affairs, and local government; and

WHEREAS, Section 6.25 of the Charter of the City of Guyton provides that the Mayor of the City of Guyton shall each year submit to the City Council a proposed operating budget for the ensuing fiscal year; and

WHEREAS, Section 6.29 of the Charter of the City of Guyton provides that the Mayor of the City of Guyton shall each year submit to the City Council a proposed capital budget for the ensuing fiscal year; and

WHEREAS, the Mayor of the City of Guyton has submitted to the City Council a proposed budget for the year ending June 30, 2023, and

WHEREAS, the City Council adopted said budget; and

WHEREAS, the Mayor of the City of Guyton is hereby presenting to the City Council a proposed Budget Amendment for the fiscal year ending June 30, 2023, which is attached hereto as Exhibit A; and

WHEREAS, Section 6.26(b) of the Charter of the City of Guyton provides that “[a]doption of the budget shall take the form of an appropriations ordinance setting out the estimated revenues in detail by sources and making appropriations according to fund and by organizational unit, purpose, or activity . . .”

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA IN A REGULAR MEETING ASSEMBLED AND PURSUANT TO LAWFUL AUTHORITY THEREOF, AS FOLLOWS:

Section 1. Adoption of Budget Amendment for the Year Ending June 30, 2023. The City Council of the City of Guyton hereby adopts the Budget Amendment attached hereto as Exhibit A and incorporated by reference as if set forth verbatim herein.

Section 2. Severability. If any section, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this ordinance.

Section 3. Repealer. All ordinances and resolutions and parts thereof in conflict with this ordinance are hereby repealed.

Section 4. Effective Date. This ordinance including the Budget attached hereto shall become effective upon the first day of the fiscal year ending June 30, 2023.

SO ORDAINED, this ____ day of _____, 2023.

CITY OF GUYTON

Hon. Russ Deen, Mayor

Attest: _____

Fabian Mann, City Clerk

EXHIBIT A

City of Guyton Budget Amendment for the Fiscal Year Ending June 30, 2023

City of Guyton, Georgia

APPENDIX A

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
General Fund			
Revenues and other Financing Sources			
Taxes	\$ 1,186,360	\$ 277,940	\$ 1,464,300
Licenses & permits	101,850	(3,950)	97,900
Intergovernmental	41,000	27,900	68,900
Charges for services	245,200	(7,400)	237,800
Fines & forfeitures	26,250	38,550	64,800
Miscellaneous	11,500	11,000	22,500
Other financing sources			
Proceeds from sale of assets	2,300	134,100	136,400
Proceeds from capital lease		-	-
Interfund transfers	280,280	(280,280)	-
Total Revenues and other Financing Sources	<u>\$ 1,894,740</u>	<u>\$ 197,860</u>	<u>\$ 2,092,600</u>
Expenditures			
Other General Government	\$ 150,480	\$ (20,480)	\$ 130,000
City Council	35,950	2,050	38,000
General Administration	387,050	(26,050)	361,000
Public safety - Police	631,700	27,900	659,600
Public works - Streets	424,560	5,440	430,000
Public works - Sanitation	210,000	(2,000)	208,000
Recreation - Historical Commission and Leisure services	5,000	292,400	297,400
Housing and Development - Economic Development	50,000	(32,000)	18,000
Total Expenditures	<u>\$ 1,894,740</u>	<u>\$ 247,260</u>	<u>\$ 2,142,000</u>
<i>Excess of revenues over expenditures</i>	<u>\$ -</u>	<u>\$ (49,400)</u>	<u>\$ (49,400)</u>

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Water and Sewer Fund			
Revenues and Other Financing Sources			
Charges for services	\$ 1,181,000	\$ (99,500)	\$ 1,081,500
Connection fees	370,000	14,800	384,800
Miscellaneous	48,500	15,800	64,300
Other financing sources	837,000	(202,850)	634,150
Total Revenues and other Financing Sources	<u>\$ 2,436,500</u>	<u>\$ (271,750)</u>	<u>\$ 2,164,750</u>
Expenditures and Other Financing Uses			
Wages	\$ 59,000	\$ (9,000)	\$ 50,000
Payroll tax	4,800	(2,800)	2,000
Legal and professional	520,000	(110,000)	410,000
Insurance	29,600	1,400	31,000
Bad debts	-	-	-
Utilities	74,000	(11,000)	63,000
Supplies	40,000	28,000	68,000
Postage	6,000	3,000	9,000
Chemicals	7,500	(500)	7,000
Other	33,970	21,030	55,000
Repairs and Maintenance	200,500	34,500	235,000
Depreciation	345,000	-	345,000
Interest	325,000	(850)	324,150
Other financing uses (interfund transfers)	780,280	(140,698)	639,582
Total Expenditures and other Financing Uses	<u>\$ 2,425,650</u>	<u>\$ (186,918)</u>	<u>\$ 2,238,732</u>
<i>Use of prior year reserves (fund balance)</i>	<u>\$ -</u>	<u>\$ 73,982</u>	<u>\$ 73,982</u>

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
SPLOST Fund			
Revenues - Intergovernmental	\$ <u>424,000</u>	\$ <u>73,000</u>	\$ <u>497,000</u>
Expenditures and Other Financing Uses			
General government - General administration	\$ -	\$ 8,000	\$ 8,000
Public safety - Police	97,000	(28,000)	69,000
Public works - Streets	232,000	74,000	306,000
Recreation	9,000	475,000	484,000
Water & Sewer (Transfers to)	337,000	(241,000)	96,000
Total Expenditures and other Financing Uses	\$ <u>675,000</u>	\$ <u>288,000</u>	\$ <u>963,000</u>
<i>Use of prior year reserves (fund balance)</i>	\$ <u>(251,000)</u>	\$ <u>(215,000)</u>	\$ <u>(466,000)</u>

TSPLOST Fund			
Revenues and Other Financing Sources			
Intergovernmental	\$ 315,000	\$ 161,000	\$ 476,000
Investment earnings	-	-	-
Proceeds from debt issuance	-	-	-
Total Revenues and other Financing Sources	\$ <u>315,000</u>	\$ <u>161,000</u>	\$ <u>476,000</u>
Expenditures and Other Financing Uses			
Public works - Streets	\$ 1,050,000	(895,800)	154,200
Debt service	-	491,000	491,000
Total Expenditures and other Financing Uses	\$ <u>1,050,000</u>	\$ <u>(404,800)</u>	\$ <u>645,200</u>
<i>Use of prior year reserves (fund balance)</i>	\$ <u>(735,000)</u>	\$ <u>565,800</u>	\$ <u>(169,200)</u>

	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Debt Service Trust Fund			
Investment earnings	\$ 10	\$ -	\$ 10
Other Financing Sources - Transfer from Water and Sewer Fund	<u>500,000</u>	<u>139,582</u>	<u>639,582</u>
Total Revenues and other Financing Sources	<u>\$ 500,010</u>	<u>\$ 139,582</u>	<u>\$ 639,592</u>
 Other Financing Uses - Transfer to Water and Sewer Fund	 <u>\$ 500,000</u>	 <u>\$ (10,850)</u>	 <u>489,150</u>
 <i>Excess of revenues to expenditures</i>	 <u>\$ 10</u>	 <u>\$ 150,432</u>	 <u>\$ 150,442</u>

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2023

			Original Budget	Amendment #1	Amended Budget
Taxes					
100-31-1310	MOTOR VEHICLE TAX	R	1,360	(460)	900
100-31-1312	TITLE AD VALOREM TAX (TAVT)	R	110,000	17,100	127,100
100-31-1315	PROPERTY TAX	R	230,000	(17,500)	212,500
100-31-1600	REAL ESTATE TRANSFER TA	R	1,000	25,300	26,300
100-31-1700	FRANCHISE TAX	R	150,000	(24,200)	125,800
100-31-3100	LOCAL OPTION SALES TAX	R	460,000	155,800	615,800
100-31-3101	SPLOST EXCISE TAX	R	-	700	700
100-31-4016	LOST EXCISE TAX	R	17,600	6,800	24,400
100-31-4200	BEER AND WINE TAX	R	55,400	(3,000)	52,400
100-31-6200	INSURANCE PREMIUM TAX (R	151,000	58,500	209,500
100-31-8000	INTANGIBLE TAXES	R	10,000	58,900	68,900
Total Taxes			1,186,360	277,940	1,464,300
Licenses & permits					
100-32-1000	BUSINESS LICENSE FEE	R	23,000	(4,500)	18,500
100-32-1100	ALCOHOL BEVERAGE LICENSE	R	8,500	(2,000)	6,500
100-32-2210	ZONING FEES	R	350	(50)	300
100-32-3100	BUILDING PERMITS	R	70,000	2,600	72,600
Total Licenses & permits			101,850	(3,950)	97,900
Intergovernmental					
100-33-1000	GRANT REVENUES - GF - GA	R	-	27,500	27,500
100-33-4310	LMIG	R	41,000	400	41,400
Total Intergovernmental			41,000	27,900	68,900
Charges for services					
100-34-1910	ELECTION QUALIFYING FEE	R	200	(200)	-
100-34-4190	GARBAGE COLLECTION FEE	R	245,000	(7,200)	237,800
Total Charges for services			245,200	(7,400)	237,800
Fines & forfeitures					
100-35-1170	PD FEES AND FINES ACCOU	R	26,250	38,550	64,800
Total Fines & forfeitures			26,250	38,550	64,800
Miscellaneous					
100-38-1000	RENT INCOME	R	2,000	3,900	5,900
100-38-9020	MISCELLANEOUS REVENUE	R	6,000	200	6,200
100-38-3740	LS - DONATIONS	R	-	500	500
100-38-9070	RUMMAGE SALE SPACES	R	3,500	3,200	6,700
100-38-9100	INS. PROCEEDS, RECOVERIE	R	-	3,200	3,200
Total Miscellaneous			11,500	11,000	22,500
Other financing sources					
100-39-2100	SALE OF ASSETS	R	2,300	134,100	136,400
100-39-0505	TRANSFER FROM WATER & SEWER	R	280,280	(280,280)	-
Total Other financing sources			282,580	(146,180)	136,400
Other General Government					
100-1000-5003	EE INSURANCE	E	8,100	(4,100)	4,000
100-1000-5111	SALARIES-FACILITIES	E	41,080	(4,080)	37,000
100-1000-5124	GMA RETIREMENT FUND	E	-	1,000	1,000
100-1000-5750	EFFINGHAM DAY AT CAPITO	E	-	1,000	1,000
100-1000-5122	TAXES - PAYROLL & UNEMP	E	4,000	(1,000)	3,000
100-1000-5216	PROFESSIONAL SERVICES	E	-	1,000	1,000
100-1000-5222	CITY PRTY-MAINTENANCE/	E	27,000	1,000	28,000

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2023

			Original Budget	Amendment #1	Amended Budget
100-1000-5231	GENERAL INSURANCE	E	20,000	(9,000)	11,000
100-1000-5232	INSURANCE - PROPERTY	E	5,800	(5,800)	-
100-1000-5321	SEASONAL DECORATIONS	E	2,500	(2,500)	-
100-1000-5413	CITY HALL RENOVATIONS	E	-	10,000	10,000
100-1000-5422	INSURANCE - VEHICLE	E	1,000	(1,000)	-
100-1000-5715	BUILDING INSPECTOR	E	40,000	(8,000)	32,000
100-1000-5735	P&Z COMMITTEE PAY	E	1,000	1,000	2,000
Total Other General Government			150,480	(20,480)	130,000
City Council					
100-1100-5111	SALARIES	E	19,200	(1,200)	18,000
100-1100-5122	PAYROLL TAXES	E	1,500	500	2,000
100-1100-5231	GENERAL INSURANCE	E	6,500	500	7,000
100-1100-5237	TRAINING & TRAVEL	E	8,000	-	8,000
100-1100-5318	MISCELLANEOUS EXPENSE	E	750	2,250	3,000
Total City Council			35,950	2,050	38,000
General Administration					
100-1500-5121	EMPLOYEE INSURANCE	E	-	11,000	11,000
100-1500-5355	GYM DEP. & KEY REFUND	E	-	1,000	1,000
100-1500-1710	BANK CHARGES	E	300	700	1,000
100-1500-5003	EMPLOYEE INSURANCE	E	17,000	-	17,000
100-1500-5111	SALARIES	E	131,000	(6,000)	125,000
100-1500-5122	PAYROLL TAXES	E	10,500	2,500	13,000
100-1500-5124	RETIREMENT	E	1,000	1,000	2,000
100-1500-5127	WORKERS COMP	E	1,300	(300)	1,000
100-1500-5131	GENERAL INSURANCE	E	2,500	500	3,000
100-1500-5212	AUDIT	E	8,000	-	8,000
100-1500-5214	LEGAL SERVICES	E	62,000	(2,000)	60,000
100-1500-5215	ENGINEERING	E	-	1,000	1,000
100-1500-5216	PROFESSIONAL SERVICES	E	75,000	(45,000)	30,000
100-1500-5222	BUILDING MAINTENANCE	E	5,000	5,000	10,000
100-1500-5233	ADS	E	2,500	1,500	4,000
100-1500-5235	TRAVEL & TRAINING	E	7,500	1,500	9,000
100-1500-5236	DUES	E	6,750	(750)	6,000
100-1500-5240	POSTAGE	E	6,500	(3,500)	3,000
100-1500-5242	TELEPHONE	E	12,900	(1,900)	11,000
100-1500-5250	UTILITIES	E	6,800	(1,800)	5,000
100-1500-5310	OFFICE SUPPLIES	E	17,000	10,000	27,000
100-1500-5318	STAFF/INMATE INCIDENTAL	E	-	1,000	1,000
100-1500-5365	SPECIAL EVENTS	E	500	500	1,000
100-1500-5395	BUDGET WORKSHOP	E	500	(500)	-
100-1500-5424	COMPUTER EQUIPMENT	E	2,000	(2,000)	-
100-1500-5426	ALARM SYSTEM	E	500	500	1,000
100-1500-5429	ACCOUNTING SOFTWARE	E	10,000	-	10,000
Total General Administration			387,050	(26,050)	361,000
Public safety - Police					
100-3200-5100	PD - WAGES, FULL TIME OFFI	E	-	200	200
100-3200-5112	PAYROLL- SCHOOL RESOURCE OFFICER	E	-	16,100	16,100
100-3200-5214	LEGAL FEES	E	-	16,000	16,000
100-3200-5229	PD BLDG. UPGRADES & REP	E	-	1,200	1,200
100-3200-5236	PD CLERK TRAINING	E	-	400	400
100-3200-5412	CAR & EQUIP - SCHOOL RESOURCE OFFICER	E	-	8,600	8,600
100-3200-5422	PD - CAR PURCHASE	E	-	33,300	33,300
100-3200-5105	SALARIES	E	385,000	(42,500)	342,500
100-3200-5107	PD - SALARY, POLICE CHIEF	E	-	300	300

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2023

			Original Budget	Amendment #1	Amended Budget
100-3200-5113	OVERTIME	E	10,000	12,600	22,600
100-3200-5121	PAYROLL TAXES	E	31,600	(4,600)	27,000
100-3200-5124	RETIREMENT	E	31,600	(28,000)	3,600
100-3200-5127	WORKERS COMP	E	12,000	4,200	16,200
100-3200-5131	PD INSURANCE	E	16,000	(3,300)	12,700
100-3200-5133	EMPLOYEE INSURANCE	E	34,000	18,800	52,800
100-3200-5211	PD COMPUTER SFTWR & UP	E	-	100	100
100-3200-5222	MAINTENANCE	E	1,500	(1,500)	-
100-3200-5232	POSTAGE	E	500	(500)	-
100-3200-5237	TRAINING & TRAVEL	E	1,750	150	1,900
100-3200-5245	JUDGE	E	3,000	-	3,000
100-3200-5250	PUBLIC DEFENDER	E	10,200	(10,200)	-
100-3200-5255	UTILITIES	E	26,000	(7,900)	18,100
100-3200-5260	PD - PUBLIC DEFENDER	E	-	10,200	10,200
100-3200-5265	ENFORCEMENT EXPENSE	E	2,250	(1,350)	900
100-3200-5310	OFFICE SUPPLIES	E	3,000	(1,000)	2,000
100-3200-5317	UNIFORMS	E	4,000	(900)	3,100
100-3200-5322	GLOBAL SOFTWARE	E	7,500	200	7,700
100-3200-5330	GAS	E	30,000	3,900	33,900
100-3200-5335	PD MISCELLANEOUS	E	2,600	1,800	4,400
100-3200-5370	AMMUNITION	E	1,000	(900)	100
100-3200-5424	VEHICLE MAINTENANCE	E	9,000	(4,500)	4,500
100-3200-5425	PD-EQPMT MNTC/RPR - OFC	E	900	1,100	2,000
100-3200-5426	WEAPONS	E	1,000	(1,000)	-
100-3200-5431	PD - GSCCCA	E	3,200	6,500	9,700
100-3200-5432	PD - EFF CNTY VICTIM WITN	E	800	600	1,400
100-3200-5433	PD - PEACE OFFICERS A & B	E	1,500	(1,500)	-
100-3200-5440	ALARM SYSTEM	E	600	-	600
100-3200-5733	SHERIFF'S OFFICE	E	1,200	1,300	2,500
Total Public safety - Police			631,700	27,900	659,600
Public works - Streets					
100-4200-5110	SALARIES	E	-	(1,000)	(1,000)
100-4200-5212	ENGINEERING	E	-	5,000	5,000
100-4200-5216	PROFESSIONAL SERVICES	E	204,000	(10,000)	194,000
100-4200-5221	EQUIPMENT REPAIRS	E	19,000	(6,000)	13,000
100-4200-5223	REPAIRS AND MAINTENANC	E	11,000	(10,000)	1,000
100-4200-5228	VEHICLE MAINTENANCE	E	10,000	4,000	14,000
100-4200-5238	COUNTY CONTRACT - INMATE SUPERVISOR	E	56,260	740	57,000
100-4200-5250	UTILITIES - GARAGE	E	15,000	(14,000)	1,000
100-4200-5260	UTILITIES - STREET LIGHTS	E	55,000	25,000	80,000
100-4200-5310	SUPPLIES	E	6,500	11,500	18,000
100-4200-5423	GAS	E	6,800	5,200	12,000
100-4200-5422	CAPITAL OUTLAYS - STREET	E	41,000	(5,000)	36,000
Total Public works - Streets			424,560	5,440	430,000
Public works - Sanitation					
100-4500-5221	GARBAGE FEE/SANITATION	E	210,000	(2,000)	208,000
Total Public works - Sanitation			210,000	(2,000)	208,000
Recreation - Historical Commission and Leisure services					
100-6100-5212	PROFESSIONAL FEES	E	-	4,900	4,900
100-6100-5305	SPECIAL EVENTS - GENERAL	E	-	1,400	1,400
100-6100-5370	RECREATION - BALL PARK F	E	-	400	400
100-6100-5300	SUPPLIES	E	-	500	500
100-6100-5310	LEISURE SERVICES	E	-	200	200

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2023

		Original Budget	Amendment #1	Amended Budget
100-6100-5320	COMMUNITY EVENTS	-	1,000	1,000
100-6100-5395	EVENTS, SPECIAL/CITY	5,000	(2,000)	3,000
100-6100-5425	CAPITAL OUTLAYS - RECRE	-	286,000	286,000
Total Recreation - Historical Commission and Leisure services		5,000	292,400	297,400
Housing and Development - Economic Development				
100-7500-5210	CONTRACTED SERVICES-ECONOMIC DEVELCE	50,000	(32,000)	18,000
Total Housing and Development - Economic Development		50,000	(32,000)	18,000
TOTAL GENERAL EXPENSE		1,894,740	247,260	2,142,000
TOTAL GENERAL REVENUE		1,894,740	197,860	2,092,600
SURPLUS(DEFICIT)			(49,400)	(49,400)

City of Guyton
Budget Amendment #1 - Water and Sewer Fund
For the Year Ended June 30, 2023

			Original Budget	Amendment #1	Amended Budget
Charges for services					
505-34-612	ADMIN FEE- WATER & SEWR		-	900	900
505-34-4210	WATER REVENUE	R	658,000	(65,000)	593,000
505-34-4255	SEWAGE REVENUE	R	523,000	(35,400)	487,600
Total Charges for services			1,181,000	(99,500)	1,081,500
Connection fees					
505-39-1320	CUT IN/TAP/IMPACT	R	370,000	14,800	384,800
Total connection fees			370,000	14,800	384,800
Miscellaneous					
505-34-609	LATE FEES & PENALTIES	R	16,000	3,300	19,300
505-37-9111	METER FEES, NEW CONSTFR		25,000	5,300	30,300
505-37-9112	ADMIN. FEE, WATER TAP	R	5,000	-	5,000
505-38-9100	RETURN CHECK FEES	R	-	400	400
505-38-9102	WATER SERVICE CHARGE	R	1,500	4,200	5,700
505-38-9103	SEWAGE SERVICE CHARGER		1,000	2,600	3,600
Total Miscellaneous			48,500	15,800	64,300
Other financing sources					
505-39-1400	TRANSFER FROM DEBT SEIR		500,000	(10,850)	489,150
505-39-1505	TRANSFER FROM SPLOST	R	337,000	(241,000)	96,000
505-39-700	TRANSFER FROM CONSTR		-	49,000	49,000
Total Other financing sources			837,000	(202,850)	634,150
Wages					
505-5100-0052	SALARIES	E	59,000	(10,000)	49,000
505-5100-0053	OVERTIME	E	-	1,000	1,000
Total Wages			59,000	(9,000)	50,000
Payroll tax					
505-5122-0052	PAYROLL TAXES	E	4,800	(2,800)	2,000
Total Payroll tax			4,800	(2,800)	2,000
Legal and professional					
505-5210-0010	AUDIT	E	8,000	-	8,000
505-5210-0012	LEGAL SERVICES	E	60,000	(1,000)	59,000
505-5210-0014	PROFESSIONAL FEES	E	334,000	(37,000)	297,000
505-5210-0016	ENGINEERING	E	15,000	(4,000)	11,000
505-5210-0018	MAPPING	E	15,000	5,000	20,000
505-5210-4414	PROFESSIONAL FEES	E	88,000	(73,000)	15,000
Total Legal and professional			520,000	(110,000)	410,000

City of Guyton
Budget Amendment #1 - Water and Sewer Fund
For the Year Ended June 30, 2023

				Original Budget	Amendment #1	Amended Budget
Insurance						
505-5231-0001	EMPLOYEE INSURANCE	E	15,000	(1,000)	14,000	
505-5231-0005	WORKERS COMP	E	-	1,000	1,000	
505-5231-0010	GENERAL INSURANCE	E	7,300	700	8,000	
505-5231-4410	GENERAL INSURANCE	E	7,300	700	8,000	
Total Insurance			29,600	1,400	31,000	
Utilities						
505-5240-0040	UTLITIES	E	44,000	18,000	62,000	
505-5240-4440	UTILITIES	E	30,000	(29,000)	1,000	
Total Utilities			74,000	(11,000)	63,000	
Supplies						
505-5310-0001	SUPPLIES	E	20,000	6,000	26,000	
505-5310-0005	SEWER REPAIRS/MAINTEN	E	20,000	11,000	31,000	
505-5310-4400	SUPPLIES	E	-	11,000	11,000	
Total Supplies			40,000	28,000	68,000	
Postage						
505-5312-0010	POSTAGE	E	6,000	3,000	9,000	
Total Postage			6,000	3,000	9,000	
Chemicals						
505-5315-0001	CHEMICALS	E	7,500	(500)	7,000	
Total Chemicals			7,500	(500)	7,000	
Other						
505-5317-0010	RETIREMENT	E	500	500	1,000	
505-5317-0015	OFFICE SUPPLIES	E	670	3,330	4,000	
505-5317-0020	BANK CHARGES	E	10,000	10,000	20,000	
505-5317-0035	DUES	E	2,200	(200)	2,000	
505-5317-0040	DRINKING WATER FEES TCE	E	6,000	1,000	7,000	
505-5317-0050	GAS	E	6,000	5,000	11,000	
505-5317-0060	COMPUTER SOFTWARE & ME	E	8,600	1,400	10,000	
Total Other			33,970	21,030	55,000	
Repairs and Maintenance						
505-5400-0060	EQUIPMENT	E	5,500	(2,500)	3,000	
505-5400-0065	METERS	E	-	49,000	49,000	
505-5400-0001	WATER REPAIRS/MAINTENE	E	16,000	27,000	43,000	
505-5400-0002	WATER & SEWER VEHICLE	E	5,000	3,000	8,000	
505-5400-0055	CAPITAL OUTLAY, CPTL IME	E	145,000	(136,000)	9,000	

City of Guyton
Budget Amendment #1 - Water and Sewer Fund
For the Year Ended June 30, 2023

		Original Budget	Amendment #1	Amended Budget
505-5400-4401	WWTP REPAIRS/MAINTENANCE	-	24,000	24,000
505-5400-4405	MAINTENANCE	20,000	58,000	78,000
505-5400-4455	WWTP-PLANT MISC.	9,000	12,000	21,000
Total Repairs and Maintenance		200,500	34,500	235,000
Depreciation				
505-5610-0001	DEPRECIATION EXP.	345,000	-	345,000
Total Depreciation		345,000	-	345,000
Interest				
505-8000-5820	INTEREST EXPENSE	325,000	(850)	324,150
Total Interest		325,000	(850)	324,150
Other financing uses - Interfund transfers				
505-9000-1000	TRANSFER TO GENERAL FUND	280,280	(280,280)	-
505-9000-1070	DEBT SERVICE	500,000	139,582	639,582
Total Other financing uses - Interfund transfers		780,280	(140,698)	639,582
TOTAL W/S EXPENSE		2,425,650	(186,918)	2,238,732
TOTAL W/S REVENUE		2,436,500	(271,750)	2,164,750

City of Guyton
Budget Amendment #1 - TSPLOST, Debt Service Trust, and SPLOST Funds
For the Year Ended June 30, 2023

			<u>Original Budget</u>	<u>Amendment #1</u>	<u>Amended Budget</u>
SPLOST Fund					
Intergovernmental					
430-33-7100	SPLOST	R	424,000	73,000	497,000
Total Intergovernmental			424,000	73,000	497,000
General Government - General Administration					
430-1500-230	TECHNOLOGY	E	-	8,000	8,000
Total General Government - General Administration			-	8,000	8,000
Public safety - Police					
430-3200-230	TECHNOLOGY	E	10,000	4,000	14,000
430-3200-5425	POLICE EQUIPMENT	E	87,000	(32,000)	55,000
Total Public safety - Police			97,000	(28,000)	69,000
Public works - Streets					
430-4200-5414	STREETS - INFRASTRUCTURE	E	182,000	96,000	278,000
430-4200-5425	STREETS - EQUIPMENT	E	50,000	(22,000)	28,000
Total Public works - Streets			232,000	74,000	306,000
Recreation					
430-6100-5400	CAPITAL OUTLAYS- LAND & E		-	467,000	467,000
430-6100-5424	RECREATION EQUIPMENT	E	9,000	8,000	17,000
Total Recreation			9,000	475,000	484,000
Water & Sewer (Transfers to)					
430-9000-5430	TRANSFER TO WATER SEWER	E	337,000	(241,000)	96,000
Total Water & Sewer (Transfers to)			337,000	(241,000)	96,000
TOTAL SPLOST EXPENSE			675,000	280,000	955,000
TOTAL SPLOST REVENUE			424,000	73,000	497,000
USE OF PRIOR YEAR RESERVES (FUND BALANCE)			251,000	-	-
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TSPLOST Fund					
Intergovernmental revenue					
235-31-3500	TSPLOST REVENUE	R	315,000	161,000	476,000
Total intergovernmental revenue			315,000	161,000	476,000
Public works - streets					
235-4200-1710	BANK CHARGES	E	-	200	200
235-4200-5400	CAPITAL OUTLAYS - STREET	E	1,050,000	(896,000)	154,000
Total Public works - streets			1,050,000	(895,800)	154,200
Debt service					
235-9000-6112	DEBT SERVICE-TSPLOST	E	-	491,000	491,000
Total Debt service			-	491,000	491,000

City of Guyton
Budget Amendment #1 - TSPLOST, Debt Service Trust, and SPLOST Funds
For the Year Ended June 30, 2023

	Original Budget	Amendment #1	Amended Budget
SPLOST Fund			
TOTAL TSPLOST EXPENSE	1,050,000	(404,800)	645,200
TOTAL TSPLOST REVENUE	315,000	161,000	476,000
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Debt Service Trust Fund			
Other financing sources			
400-39-1000 TRANSFER FROM WATER & SR	500,000	139,582	639,582
Total Other financing sources	500,000	139,582	639,582
Investment income			
400-36-1000 INTEREST INCOME R	10	-	10
Total Other financing sources	-	-	10
Interfund transfers			
400-9000-6112 DEBT EXPENSE E	500,000	(10,850)	489,150
Total Interfund transfers	500,000	(10,850)	489,150
TOTAL DEBT SERVICE EXPENSE	500,000	(10,850)	489,150
TOTAL DEBT SERVICE REVENUE	500,000	139,582	639,592
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CONSTRUCTION TRUST FUND			
Investment income			
700-36-3616 INTEREST INCOME R	-	41	40
Total investment income	-	41	40
Bank service charges			
700-5317-0020 SERVICE CHARGE EXPENSE E	-	60	60
Total bank service charges	-	60	60
Interfund transfers			
700-9000-1040 TRANSFER TO WATER E	-	49,000	49,000
Total Interfund transfers	-	49,000	49,000
TOTAL CONSTRUCTION TRUST EXPENSE	-	49,060	49,060
TOTAL CONSTRUCTION TRUST REVENUE	-	41	40



This Letter Agreement (the “Agreement”) is entered into as of _____, 2023 between the City of Guyton, Georgia (the “City”) and Davenport & Company LLC (“Davenport”).

In accordance with Rule G-23 of the Municipal Securities Rulemaking Board, Davenport is required to have a written agreement with the City disclosing the financial advisory services it will provide and the basis of its compensation.

Development of a Comprehensive Financial Review (“Review”)

Davenport will complete a Review for the City’s ongoing General Fund activities and Utility Enterprise Fund(s). In connection with the Review, Davenport will perform the following services:

1. A Historic and Pro-Forma Analysis of City’s Operational and Debt-Related Activities -Assess the City’s historic financial performance with respect to operations, debt-related and capital funding activities and fund balances over the past five years in order to determine cash-flow trends and historical fiscal strengths and weaknesses.
2. A Debt Profile – A comprehensive debt profile of the City identifying to the extent possible, the City’s obligations broken down by credit type, source of payment, timing and other factors.
3. A Debt Capacity Analysis of the City to determine/provide the City Council with a range and upper limits of the level of debt which the City could prudently undertake, if desired.
4. A Debt Affordability Analysis of the City (i.e. cash flow implications of the undertaking of new debt based upon the above Debt Capacity findings, among other factors.)
5. A Comprehensive Peer Comparison – Written delivery of a comprehensive comparison of the City and other similar localities covering their economic, financial and debt profiles in Georgia and nationally.
6. Rating Agency Strategy – Consider available rating criteria, the characteristics and profile of similar credits, and quantitative analysis of the City, we objectively assess the highest, realistically achievable credit profile. Also, outline a series of recommendations in interacting with the rating agencies on a regular basis as necessary.
7. Review existing Financial Policy Guidelines and provide recommendations for amending and enhancing, where applicable, the City’s current policies on General Fund and Utility Enterprise Fund(s) in order to best position the City for future, sustainable positive financial performance and enhance access to the credit markets.

For the services outlined in items 1-7, Davenport typically charges a financial advisory fee based upon hourly rates. For this project, Davenport's experience is that the time to complete the Scope of Services range from 30 to 50 hours. However, Davenport wants to begin a longstanding relationship with the City, we agree to cap our fee for the Review at \$7,500, that is at the lower end of our hourly range. Davenport charges an additional fee of 4% of the financial advisory fee amount. Customary direct out-of-pocket expenses including mileage at the prevailing federal rate, meals and lodging will be billed at cost.

At the City's discretion, additional Financial Advisory services may be requested from time to time, including, but not limited to capital improvement plan(s), financial planning and financings. The basis of the compensation for these engagements is anticipated to be hourly, flat fee or other arrangement to be mutually acceptable and agreed upon by the City and Davenport.

The City or Davenport may terminate this agreement at any time upon thirty (30) days written notice without cause. Davenport will be reimbursed for services and expenses provided prior to termination.

CITY OF GUYTON, GEORGIA

DAVENPORT & COMPANY LLC



By: _____

By: _____

Title: _____

Ricardo Cornejo
First Vice President

Date: _____

Date: August 31, 2023

**STATE OF GEORGIA
CITY OF GUYTON**

RESOLUTION # 2023-12

**A RESOLUTION OF THE CITY OF GUYTON, GEORGIA, TO IMPOSE A TEMPORARY MORATORIUM ON
NEW COMMERCIAL DEVELOPMENT WITHIN THE CITY OF GUYTON, GEORGIA DOWNTOWN
DEVELOPMENT DISTRICT**

WHEREAS, the Downtown Development Authority of Guyton, Georgia, desires to consider updates and improvements to the City’s zoning and land use planning ordinances, as they relate to new commercial development to better protect the public welfare of the citizens of Guyton, Georgia; and

WHEREAS, The City of Guyton, Georgia Zoning Ordinance provides, “Whenever the public necessity, convenience, general welfare, or good zoning practices require, the City Council by ordinance, may – subject to the procedures provided by law – amend, supplement, or change the regulations, district boundaries, classification of property, or any provision of this ordinance, now or hereafter established by this Ordinance or amendments thereof”; and

WHEREAS, The City of Guyton, Georgia Zoning Ordinance provides in pertinent part, that an amendment to the Zoning Ordinance “may be initiated by the City Council . . . by introduction of a resolution”; and

WHEREAS, while the ordinances are being reviewed and revisions considered, the Downtown Development Authority desires to preserve the status quo and not allow new commercial development; and

WHEREAS, the Downtown Development Authority feels that the moratorium imposed by this Resolution is reasonably necessary, the least restrictive means available to maintain the status quo, a reasonable exercise of the City’s police power, and in the best interests of the public health, safety, and welfare; and

WHEREAS, it is estimated that the minimum adequate time to review the City’s Ordinances, consider drafted amendments, advertise and hold public hearing(s) required by law, and adopt said amendments is 90 days.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA IN A REGULAR MEETING ASSEMBLED AND PURSUANT TO LAWFUL AUTHORITY THEREOF, AS FOLLOWS:

1. A moratorium is hereby imposed barring: new commercial development within the City of Guyton, Georgia Downtown Development District.
2. During the period of the moratorium imposed by this Resolution, neither the City nor any of its staff or departments shall accept applications for: zoning approval, building permits, land disturbance permits, or other approvals or permits for new commercial development within the City of Guyton, Georgia Downtown Development District.
3. The moratorium imposed by this Resolution shall terminate on the earliest date of: (1) March 14, 2024; (2) approval by the Governing Authority of the City of Guyton of an additional moratorium; (3) the adoption of an amendment to the City's zoning and land use planning ordinances regarding new construction development; or (4) City Council action terminating the moratorium imposed by this Resolution within the moratorium period.
4. This Resolution shall become effective immediately upon its adoption by the City Council.
5. The moratorium imposed by this Resolution shall have no impact on those applications for: zoning approval, building permits, land disturbance permits, or other approvals or permits for new commercial development received on or before the initial adoption of the moratorium imposed by this Resolution.

SO RESOLVED AND ADOPTED,

this ____ day of _____, 2023.

CITY OF GUYTON

Russ Deen, Mayor

ATTEST: _____

Fabian Mann, City Clerk

Reviewed and approved by
City Attorney:

OLIVER MANER LLP

Benjamin M. Perkins, Esq

**STATE OF GEORGIA
CITY OF GUYTON**

RESOLUTION # 2023-13

**A RESOLUTION OF THE CITY OF GUYTON, GEORGIA, ESTABLISHING A RECORDS RETENTION PROGRAM AND
ADOPTING A RECORD RETENTION SCHEDULE**

WHEREAS, in compliance with O.C.G.A 50-18-99(e), the Mayor and Council of Guyton, Georgia (the "City") shall approve by resolution or ordinance a records management plan which shall include but not be limited to: (1) The name of the person or title of the officer who will coordinate and perform the responsibilities of the governing body under this article; (2) Each retention schedule approved by the governing body; and (3) Provisions for maintenance and security of the records.

WHEREAS, the City desires to implement an efficient records management system to ensure all public documents for which the City is responsible are properly maintained, secured, and readily accessible.

NOW, THEREFORE, be it resolved by the City, the City Clerk shall serve as the records manager and coordinate all records management activities for the City in accordance with the Georgia Open Records Act (O.C.G.A. 50-18-90, et seq.).

NOW, THEREFORE, be it resolved by the City, the Local Government Record Retention Schedule published by the Board of Regents of the University System of Georgia, as amended biennially, is hereby adopted as the City's record retention schedule.

Adopted this ____ day of _____, 2023.

CITY OF GUYTON

Russ Deen, Mayor

ATTEST: _____

Fabian Mann, City Clerk

Reviewed and approved by
City Attorney:

OLIVER MANER LLP

Benjamin M. Perkins, Esq



November 9, 2023

Mrs. Meketa Brown
City of Guyton
310 Central Boulevard
Guyton, GA 31329

RE: Letter of Recommendation – Guyton Clearing and Grubbing Project (PE22148)

Dear Mrs. Brown,

As you are aware, bids were received and opened for the above referenced project on November 8, 2023 at 3:00 PM. We have checked and tabulated the bids received. We have determined that Southeastern Earth Construction, LLC is the low bidder for this project when evaluated on the basis of the base bid amount.

Since the low bidder appears to have adequate experience and technical ability to complete this project, Parker Engineering recommends the project be awarded to Southeastern Earth Construction, LLC in an amount equal to the base bid amount of \$246,050.00.

We are enclosing one copy of the “Bid Tabulation” for your file. We are also enclosing a copy of the Notice of Award for this project and a sample resolution for your use. Please execute the Notice of Award and return it and the resolution to our office as soon as possible. We will prepare three (3) sets of contract documents and forward them to you when the Contractor has executed the Agreement and delivered all the necessary bonds, insurance, etc.

If you have any questions or need any additional information, please call us.

Sincerely,

A handwritten signature in black ink that reads "Lindsey Bashlor".

Lindsey Bashlor, Parker Engineering, LLC

encl: Bid Tabulation, Notice of Award, Resolution

CC: Russ Deen, City of Guyton
Joseph Lee, City of Guyton
Wesley Parker, Parker Engineering, LLC
Fabian Mann, City of Guyton

BID TABULATION FOR ALL BIDS
 RECEIVED AT 310 Central Boulevard, Guyton, GA 31329
 ON November 8th, 2023, at 3:00 P.M.

PARKER ENGINEERING, LLC
 36 COURTLAND STREET, SUITE B
 STATESBORO, GA 30458

PROJECT:				BIDDERS:									
City of Guyton Guyton Clearing and Grubbing Project PROJECT NO.: PE22148				Southeastern Earth Construction 68 Piney Grove Church Road Bristol, GA 31518		Ogeechee Backhoe Service 2356 Cliponreka Road Statesboro, GA 30461		MW Collins, Inc. PO Box 181 Cobbtown, GA 30420		Triple B Land Services, LLC 1673 Douglas Branch Road Rocky Ford, GA 30455		Veterans Facility Services 14 Wildwood Plantation Lane Cataula, GA 31804	
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
ITEM 1 - Site Clearing and Erosion Control													
a.	45	AC	Clearing and Grubbing	\$ 3,175.00	\$ 142,875.00	\$ 3,250.00	\$ 146,250.00	\$ 3,823.00	\$ 172,035.00	\$ 4,175.00	\$ 187,875.00	\$ 4,360.00	\$ 196,200.00
b.	90	TN	Lime	\$ 120.00	\$ 10,800.00	\$ 88.00	\$ 7,920.00	\$ 88.00	\$ 7,920.00	\$ 190.00	\$ 17,100.00	\$ 91.56	\$ 8,240.40
c.	45	AC	Fertilizer: 25 units N, 75 units P, 90 units K	\$ 245.00	\$ 11,025.00	\$ 110.00	\$ 4,950.00	\$ 127.00	\$ 5,715.00	\$ 310.00	\$ 13,950.00	\$ 708.00	\$ 31,860.00
d.	45	AC	Smoothing	\$ 300.00	\$ 13,500.00	\$ 875.00	\$ 39,375.00	\$ 114.00	\$ 5,130.00	\$ 620.00	\$ 27,900.00	\$ 381.00	\$ 17,145.00
e.	45	AC	Plant Rye	\$ 225.00	\$ 10,125.00	\$ 89.00	\$ 4,005.00	\$ 155.00	\$ 6,975.00	\$ 425.00	\$ 19,125.00	\$ 463.00	\$ 20,835.00
f.	18,500	LF	SD1-S, Silt Fence	\$ 2.85	\$ 52,725.00	\$ 3.50	\$ 64,750.00	\$ 5.38	\$ 99,530.00	\$ 3.15	\$ 58,275.00	\$ 3.43	\$ 63,455.00
g.	1	LS	NPDES (Daily Inspection, Rain Only)	\$ 5,000.00	\$ 5,000.00	\$ 100.00	\$ 100.00	\$ 195.00	\$ 195.00	\$ 3,500.00	\$ 3,500.00	\$ 87.00	\$ 87.00
TOTAL BASE BID				\$	246,050.00	\$	267,350.00	\$	297,500.00	\$	327,725.00	\$	337,822.40
BID TOTAL SUPPLIED BY CONTRACTOR				\$	246,050.00	\$	268,050.00	\$	297,500.00	\$	327,725.00	\$	341,659.00

*Contractor errors are in red.

I hereby certify that this Bid Tabulation is a true and accurate representation of all Bids received on November 8th, 2023 at 3:00 PM.

Lindsey Bashlor

Lindsey Bashlor, Parker Engineering, LLC

BID TABULATION FOR ALL BIDS

RECEIVED AT 310 Central Boulevard, Guyton, GA 31329

ON November 8th, 2023, at 3:00 P.M.

PARKER ENGINEERING, LLC

36 COURTLAND STREET, SUITE B

STATESBORO, GA 30458

PROJECT:				BIDDERS:							
City of Guyton Guyton Clearing and Grubbing Project PROJECT NO.: PE22148				Triplett Enterprises/Rud Atlantic 340 Lake Tomacheechee Dr. Rincon, GA 31326		Ogeechee River Sand 1042 Sand Hill Road Guyton, GA 31312		K-Dug 6609 Scenic Drive Patterson, GA 31557		B&D Clearing 15 Saxon Copious Bluff Rd. Black Creek, GA 31308	
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
ITEM 1 - Site Clearing and Erosion Control											
a.	45	AC	Clearing and Grubbing	\$ 4,000.00	\$ 180,000.00	\$ 4,400.00	\$ 198,000.00	\$ 3,046.80	\$ 137,106.00	\$ 4,571.16	\$ 205,702.20
b.	90	TN	Lime	\$ 204.00	\$ 18,360.00	\$ 255.55	\$ 22,999.50	\$ 360.58	\$ 32,452.20	\$ 200.00	\$ 18,000.00
c.	45	AC	Fertilizer: 25 units, N, 75 units P, 90 units K	\$ 385.00	\$ 17,325.00	\$ 155.56	\$ 7,000.00	\$ 373.62	\$ 16,812.90	\$ 400.00	\$ 18,000.00
d.	45	AC	Smoothing	\$ 750.00	\$ 33,750.00	\$ 700.00	\$ 31,500.00	\$ 1,201.92	\$ 54,086.40	\$ 3,388.00	\$ 152,460.00
e.	45	AC	Plant Rye	\$ 825.00	\$ 37,125.00	\$ 1,000.00	\$ 45,000.00	\$ 478.07	\$ 21,513.15	\$ 1,000.00	\$ 45,000.00
f.	18,500	LF	SD1-S, Silt Fence	\$ 4.25	\$ 78,625.00	\$ 5.00	\$ 92,500.00	\$ 8.57	\$ 158,545.00	\$ 5.24	\$ 96,940.00
g.	1	LS	NPDES (Daily Inspection, Rain Only)	\$ 7,500.00	\$ 7,500.00	\$ 3,000.00	\$ 3,000.00	\$ 4,634.13	\$ 4,634.13	\$ 3,000.00	\$ 3,000.00
TOTAL BASE BID				\$	372,685.00	\$	399,999.50	\$	425,149.78	\$	539,102.20
BID TOTAL SUPPLIED BY CONTRACTOR				\$	372,685.00	\$	400,000.00	\$	425,149.78	\$	539,102.20

*Contractor errors are in red.

I hereby certify that this Bid Tabulation is a true and accurate representation of all Bids received on November 8th, 2023 at 3:00 PM.

Lindsey Bashlor

Lindsey Bashlor, Parker Engineering, LLC

**SECTION 00621
NOTICE OF AWARD**

PROJECT DESCRIPTION:

GUYTON CLEARING AND GRUBBING

The OWNER has considered the BID submitted by you on November 8th, 2023, for the above-described WORK in response to its Advertisement for Bids and Instruction to Bidders.

You are hereby notified that your BID has been accepted for items in the amount of

Two hundred forty-six thousand fifty dollars and zero cents. (\$246,050.00)

You are required by the Instructions to Bidders to execute the Agreement and furnish the required CONTRACTOR's Performance BOND, Payment BOND, and Certificates of Insurance within fifteen (15) calendar days from the date of the Notice to you.

If you fail to execute said Agreement and to furnish said BONDS within fifteen (15) days from the date of this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE of AWARD to the OWNER.

Dated this _____ day of _____, 20__.

City of Guyton

Signature

By: Meketa Brown
Title: City Manager

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged this ____ day of _____, 20__.

Signature

By: _____

Title: _____

RESOLUTION

WHEREAS bids were received by the City of Guyton on November 8th, 2023, for the **Guyton Clearing and Grubbing Project**, and

WHEREAS the low responsible, responsive bidder is **Southeastern Earth Construction, LLC of Bristol, Georgia** with a bid in the amount of **\$246,050.00**; and

WHEREAS the low bidder, **Southeastern Earth Construction, LLC of Bristol, Georgia** appears to have the necessary financial and technical ability to complete the project, and

BE IT THEREFORE resolved the City of Guyton hereby makes contract award of the construction contract to **Southeastern Earth Construction, LLC** in the amount of **\$246,050.00**. This Award is subject to the City’s approval of the contract documents.

THIS RESOLUTION was passed by a vote of _____ to _____ at a City Council Meeting held on _____.

CITY OF GUYTON

Russ Deen, Mayor

Attest: _____