

City of Guyton, Georgia
CITY COUNCIL MEETING
December 13, 2022 at 7:00 P.M.



C.D. Dean, Jr., Public Safety Complex
GUYTON GYMNASIUM
505 Magnolia Street
Guyton, GA 31312

AGENDA

1. **Call to Order**
 2. **Invocation and Pledge of Allegiance**
 3. **Consideration to Approve the Agenda**
 4. **Consideration to Approve Minutes of Meetings**

November 8, 2022 City Council Meeting
November 22, 2022 City Council Special Called Meeting
 5. **Reports from Staff or Committees**

Police Department James Breletic
Fire Department Clint Hodges
City Clerk Matthew Walker
Public Works/Water/Sewer EOM
Planning and Zoning Lon Harden
Industrial Development Lon Harden
Historical Commission Lucy Powell
Leisure Services Lula Seabrooks
Hospital Authority Tamela Mydell
Library Board Jim Odum
Chamber of Commerce Hursula Pelote
 6. **Public Comments (will be limited to Agenda Items only)**
 7. **Old Business**
 - a. Second reading and consideration to approve Ordinance 2022-11 amending the 2021/2022 Budget
 8. **New Business**
 - a. Proclamation designating January 2023 as Human Trafficking Prevention Month
 - b. Consideration to approve an Engineering Report expense for sewer expansion
 - c. Consideration to approve tree removal expense from TSPLOST funds
 - d. Consideration to approve an alcohol beverage license for Chirag Patel
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- e. Consideration to approve 5-year vestment for Employee Retirement
- f. Consideration to approve Council Retirement Plan

9. General Government

- a. Spray Field Update

10. Dates to Remember

- a. Wednesday, December 21, 2022 from 1:00pm to 6:00pm – American Red Cross Blood Drive, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312
- b. Friday, December 23, 2022 and Monday, December 26, 2022 – City Hall Closed for Christmas
- c. Tuesday, January 10, 2023 at 7:00pm – Guyton City Council Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

11. Consideration to move from the Regular Meeting into an Executive Session referencing Personnel, Litigation, and Property

12. Consideration to take any action needed arising from Executive Session

13. Public Comments (will be limited to Agenda Items only)

14. Consideration to adjourn this meeting

Rules of Decorum for All Meetings

The purpose of the Rules of Decorum is to foster an atmosphere of civil and courteous discourse, even and especially when discussing contentious topics, at all meetings held by the City of Guyton.

(a) General rules applicable to all (Mayor and Council, Staff, Members of the Public)

1. Each speaker will direct his or her comments to the Mayor and or presiding officer and not to any other individual present.
2. Each speaker will refrain from personal attacks, foul or abusive language, and will maintain a civil and courteous manner and tone.
3. Each speaker will speak only about agenda items. Members of the public will be limited to 3:00 minutes speaking time.
4. Members of the audience will respect the rights of others and will not create noise or other disturbances that will disrupt or disturb persons who are addressing the Mayor and Council or Committee or Board or Commission, or members of those bodies who are speaking, or otherwise impede the orderly conduct of the meeting.

(b) Additional Rules for Members of Mayor and Council, Committees, Boards or Commissions

1. Members of Mayor and Council, Committees, Boards or Commissions will conduct themselves in a professional and respectful manner at all meetings.
2. Members of Mayor and Council, Committees, Boards or Commissions will not speak until recognized by the Mayor or presiding officer.
3. Remarks by members of Mayor and Council, Committees, Boards or Commissions will be directed to the Mayor or presiding officer and not to individuals, other Council, Committee, Board or Commission members, staff or Members of the public in attendance. Questions for staff or individuals or other Council, Committee, Board or Commission members will be directed to the Mayor or presiding officer, who will then direct the appropriate person to answer.
4. Members of Mayor and Council, Committees, Boards or Commissions are always free to criticize or question policies, positions, data or information presented. However, members of Mayor and Council, Committees, Boards or Commissions will not attack or impugn the person presenting.

(c) Enforcement

The Mayor or presiding officer has the authority to enforce each of the Rules of Decorum regarding members of the public. If any Rule is violated, the Mayor or presiding officer will give the speaker a warning, citing the Rule being violated, and telling the speaker that a second violation will result in a forfeiture of the right to speak further. The Mayor or presiding officer also may have the offending speaker removed from the meeting if the misconduct persists. The Mayor or presiding officer shall not have any power under this provision regarding a Council, Committee, Board or Commission member.



**City of Guyton
City Council Hearing and Meeting
November 8, 2022 – 7:00 p.m.**

MINUTES OF MEETING

Call to Order – The City of Guyton Council held a Council Meeting on November 8, 2022, at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton. This meeting was called to order by Mayor Russ Deen at approximately 7:00 p.m. Mayor Russ Deen, Mayor Pro Tem Michael Johnson, Councilmember Joseph Lee, and Councilmember Hursula Pelote were present at this meeting.

Other Administrative Staff Present – City Manager Meketa H. Brown, City Accountant Matthew Caines, and City Clerk Matthew Walker were present. City Attorney Ben Perkins attended via Zoom.

Guest Present - The guests sign-in sheets are filed in the office of the City Clerk.

Public Hearing for Ordinance 2022-10 regarding corrections to the Official Zoning Map of the City of Guyton.

No public comments made

Invocation – Deen gave the invocation.

Pledge of Allegiance – The Pledge of Allegiance was led by Deen.

Consideration to Approve the Amended Agenda – Johnson made a motion to approve the amended agenda adding executive session relating to personnel. Lee seconded the motion. **Motion passed unanimously.**

Consideration to Approve Minutes of Meeting for the October 11, 2022, Council Meeting – Pelote made a motion to approve minutes of meeting from October 11, 2022. Johnson seconded. **Motion passed unanimously.**

Reports from Staff or Committees

Police Department	James Breletic
Fire Department	Clint Hodges
City Clerk	Matthew Walker
Public Works/Water/Sewer	EOM
Planning and Zoning	Lon Harden
Industrial Development	Lon Harden
Historical Commission	Tonas Goros
Leisure Services	Jim Odum
Library Board	Jim Odum
Chamber of Commerce	Hursula Pelote

Public Comments (will be limited to Agenda Items only) – No public comments made

Old Business

Second reading and consideration to approve Ordinance 2022-10 regarding the Official Zoning Map of the City of Guyton – Johnson made a motion to approve Ordinance 2022-10 regarding the Official Zoning Map of the City of Guyton. **Lee** seconded. **Motion passed unanimously.**

New Business

Proclamation celebrating the 75th Anniversary of Smalls Funeral Home

First Reading of Ordinance 2022-11 amending the 2021/2022 Budget

Consideration to bid out TSPLOST road repaving list – Johnson made a motion to bid out TSPLOST road repaving list. **Pelote** seconded. **Motion passed unanimously.**

Consideration to bid out Blair Loop Drainage Project – Johnson made a motion to bid out Blair Loop Drainage Project. **Pelote** seconded. **Motion passed unanimously.**

Consideration to approve Riverside Drive Land Application System Phase I Cultural Resources Survey expense of \$19,418.47 from the WWTP Construction Fund - Lee made a motion to approve Riverside Drive Land Application System Phase I Cultural Resources Survey expense of \$19,418.47 from the WWTP Construction Fund. **Johnson** seconded. **Motion passed unanimously.**

Consideration to approve \$9,000 for security system for City Hall from SPLOST - Pelote made a motion to approve \$9,000 for security system for City Hall from SPLOST. **Johnson** seconded. **Motion passed unanimously.**

Consideration to approve \$16,875 for Well 3 Valve from SPLOST - Pelote made a motion to approve \$16,875 for Well 3 Valve from SPLOST. **Lee** seconded. **Motion passed unanimously.**

Consideration to put out an RFP for painting the downtown water tower - Johnson made a motion to approve putting out an RFP for painting the downtown water tower. **Lee** seconded. **Motion passed unanimously.**

Consideration to approve \$70,113 for Police Car and Body Cameras from SPLOST - Johnson made a motion to approve \$70,113 for Police Car and Body Cameras expended from SPLOST funds. **Pelote** seconded. **Motion passed unanimously.**

General Government

Police Car – Councilmembers Lee and Johnson, City Manager Brown, Mayor Deen

Deen made a motion to table the Police Car discussion. **Pelote** seconded. **Motion passed unanimously.**

Dates to Remember

Monday, November 14, 2022 from 2:00pm to 4:00pm – Guyton Comprehensive Plan Stakeholders Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Monday, November 14, 2022 from 6:00pm to 8:00pm – Guyton Comprehensive Plan Public Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Tuesday, November 22, 2022 at 7:00pm – Planning and Zoning Permitted Special Use Permit Public Hearing and Regular Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Sunday, November 27, 2022 at 5:00pm – Guyton Christmas Tree Lighting, Guyton Walking Trail, Guyton, GA 31312

Saturday, December 3, 2022 from 8:00am to 2:00pm – Guyton Winter Sale on the Trail and Christmas Parade, Guyton Walking Trail, Guyton, GA 31312

Saturday, December 3, 2022 from 2:30pm to 4:30pm – Guyton Tour of Churches, Guyton, GA 31312

Tuesday, December 13, 2022 at 5:30pm – Guyton Historical Commission Memorial Luminary Service, Ferguson and Guyton Cemeteries, Cemetery Road, Guyton, GA 31312

Tuesday, December 13, 2022 at 7:00pm – Guyton City Council Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Consideration to move from the Regular Meeting into an Executive Session referencing Personnel – Pelote made a motion to move into Executive Session to discuss personnel. Johnson seconded. Motion passed unanimously.

No action taken from Executive Session.

Public Comments (will be limited to Agenda Items only) – No public comments made.

Consideration to adjourn- Johnson made a motion to adjourn. Pelote seconded. Motion passed unanimously. Meeting adjourned at approximately **8:24** p.m.

City of Guyton

Russ Deen, Mayor

Attest:

Matthew D. Walker, City Clerk



**City of Guyton
City Council
Special Called Meeting
November 22, 2022 – 6:00 p.m.**

MINUTES OF MEETING

Call to Order – The City of Guyton Council held a Special Called Council Meeting on November 22, 2022, at the City of Guyton Gymnasium, 505 Magnolia Street in Guyton. This meeting was called to order by Mayor Russ Deen at approximately 6:00 p.m. Mayor Russ Deen, Mayor Pro Tem Michael Johnson, Sr., Councilmember Joseph Lee, Councilmember Marshall Reiser, and Councilmember Hursula Pelote were present at this meeting.

Other Administrative Staff Present – City Manager Meketa Brown and City Clerk Matthew Walker were present.

Guest Present - The guest sign-in sheets are filed in the office of the City Clerk.

New Business

Consideration to approve \$17,565.31 to connect 305 Church St. to the city sewer system - Johnson made a motion to approve \$17, 565.31 to connect 305 Church St. to the city sewer system. **Pelote** seconded. **Motion passed unanimously.**

Consideration to approve \$4,800 for Police Camera Equipment from SPLOST funds - Pelote made a motion to approve \$4,800 for Police Camera Equipment from SPLOST funds. **Reiser** seconded. **Motion passed unanimously.**

Consideration to approve \$35,500 for the purchase of a 2021 Dodge Challenger for the Guyton Police Department from SPLOST - Reiser made a motion to approve \$35,500 for the purchase of a 2021 Dodge Challenger for the Guyton Police Department from SPLOST. **Pelote** seconded. **Motion passed 4 to 1. Reiser, Pelote, Johnson, Deen voted aye – Lee voted nay.**

Consideration to approve contract with Justice One for police software services - Johnson made a motion to approve contract with Justice One for police software services. **Pelote** seconded. **Motion passed unanimously.**

Selection of the Guyton Christmas Parade Grand Marshall

Johnson made a motion to appoint Mr. Nezzie Griffin and Ms. Ernestine Hunter as Co-Grand Marshals of the 2022 Guyton Christmas Parade. **Pelote** seconded. **Motion passed unanimously.**

Mr. Nezzie Griffin and Ms. Ernestine Hunter were chosen as the 2022 Guyton Christmas Parade Co-Grand Marshals.

Dates to Remember

Tuesday, November 22, 2022 at 7:00pm – Planning and Zoning Permitted Special Use Public Hearing and Regular Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Thursday and Friday, November 24 and 25, 2022 - City Hall closed for Thanksgiving

Sunday, November 27, 2022 at 5:00pm – Guyton Christmas Tree Lighting, Guyton Walking Trail, Guyton, GA 31312

Saturday, December 3, 2022 from 8:00am to 2:00pm – Guyton Winter Sale on the Trail and Christmas Parade, Guyton Walking Trail, Guyton, GA 31312

Saturday, December 3, 2022 from 2:30pm to 6:00pm – Guyton Tour of Churches, Guyton, GA 31312

Tuesday, December 13, 2022 at 5:30pm – Guyton Historical Commission Memorial Luminary Service, Ferguson and Guyton Cemeteries, Cemetery Rd., Guyton, GA 31312

Tuesday, December 13, 2022 at 7:00pm – Guyton City Council Meeting, Guyton Gymnasium, 505 Magnolia Street, Guyton, GA 31312

Public Comments (will be limited to Agenda items only) – Andy Harville commented on purchase of 2021 Dodge Challenger.

Consideration to adjourn- Johnson made a motion to adjourn. **Reiser** seconded. **Motion passed unanimously.** Meeting adjourned at approximately 6:16 pm.

City of Guyton

Russ Deen, Mayor

Attest:

Matthew D. Walker, City Clerk

**CITY OF GUYTON
STATE OF GEORGIA**

ORDINANCE NUMBER 2022-11

**AN ORDINANCE OF THE CITY OF GUYTON AMENDING THE CITY OF GUYTON
BUDGET FOR THE YEAR ENDED JUNE 30, 2022; TO PROVIDE FOR
SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL
ORDINANCES AND RESOLUTIONS AND PARTS THEREOF IN CONFLICT
HEREWITH; AND FOR OTHER PURPOSES.**

WHEREAS, the duly elected governing authority of the City of Guyton, Georgia is authorized by O.C.G.A. §36-35-3 to adopt ordinances and resolutions relating to its property, affairs, and local government; and

WHEREAS, Section 6.25 of the Charter of the City of Guyton provides that the Mayor of the City of Guyton shall each year submit to the City Council a proposed operating budget for the ensuing fiscal year; and

WHEREAS, Section 6.29 of the Charter of the City of Guyton provides that the Mayor of the City of Guyton shall each year submit to the City Council a proposed capital budget for the ensuing fiscal year; and

WHEREAS, the Mayor of the City of Guyton has submitted to the City Council a proposed budget for the year ending June 30, 2022, and

WHEREAS, the City Council adopted said budget; and

WHEREAS, the Mayor of the City of Guyton is hereby presenting to the City Council a proposed Budget Amendment for the fiscal year ending June 30, 2022, which is attached hereto as Exhibit A; and

WHEREAS, Section 6.26(b) of the Charter of the City of Guyton provides that “[a]doption of the budget shall take the form of an appropriations ordinance setting out the estimated revenues in detail by sources and making appropriations according to fund and by organizational unit, purpose, or activity . . .”

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF GUYTON, GEORGIA IN A REGULAR MEETING ASSEMBLED AND PURSUANT TO LAWFUL AUTHORITY THEREOF, AS FOLLOWS:

Section 1. Adoption of Budget Amendment for the Year Ending June 30, 2022. The City Council of the City of Guyton hereby adopts the Budget Amendment attached hereto as Exhibit A and incorporated by reference as if set forth verbatim herein.

Section 2. Severability. If any section, clause, sentence or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this ordinance.

Section 3. Repealer. All ordinances and resolutions and parts thereof in conflict with this ordinance are hereby repealed.

Section 4. Effective Date. This ordinance including the Budget attached hereto shall become effective upon the first day of the fiscal year ending June 30, 2022.

SO ORDAINED, this ____ day of _____, 2022.

CITY OF GUYTON

Hon. Russ Deen, Mayor

Attest: _____

Matthew Walker, City Clerk

EXHIBIT A

City of Guyton Budget Amendment for the Fiscal Year Ending June 30, 2022

City of Guyton, Georgia

FY 2022 BUDGET AMENDMENT #1

General Fund	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Revenues and other Financing Sources			
Taxes	\$ 984,354	\$ 138,163	\$ 1,122,517
Licenses & permits	162,000	(75,567)	86,433
Intergovernmental	30,000	7,119	37,119
Charges for services	214,000	36,296	250,296
Fines & forfeitures	35,000	4,986	39,986
Miscellaneous	11,200	28,445	39,645
Investment earnings	-	97	97
Other financing sources			
Proceeds from sale of assets	6,200	97	1,752
Interfund transfers	285,416	(289,864)	-
Total Revenues and other Financing Sources	<u>\$ 1,728,170</u>	<u>\$ (150,228)</u>	<u>\$ 1,577,845</u>
Expenditures			
Other General Government	\$ 163,428	\$ (16,250)	\$ 147,178
City Council	36,075	(966)	35,109
General Administration	435,523	(82,488)	353,035
Public safety - Police	534,136	77,845	611,981
Public works - Streets	320,417	89,087	409,504
Public works - Sanitation	187,805	1,195	189,000
Recreation - Historical Commission and Leisure services	50,786	(47,531)	3,255
Debt service	-	-	-
Total Expenditures	<u>\$ 1,728,170</u>	<u>\$ 20,892</u>	<u>\$ 1,749,062</u>
<i>Use of prior year reserves (fund balance)</i>	<u>\$ -</u>	<u>\$ 171,217</u>	<u>\$ 171,217</u>

Water and Sewer Fund

Revenues and Other Financing Sources

Charges for services	\$ 1,046,000	\$ 110,249	\$ 1,156,249
Connection fees	450,000	(270,500)	179,500
Miscellaneous	79,000	5,737	84,737
Other financing sources	641,680	138,650	686,784
Total Revenues and other Financing Sources	\$ <u>2,216,680</u>	\$ <u>(15,864)</u>	\$ <u>2,107,270</u>

Expenditures and Other Financing Uses

Wages	\$ 38,000	\$ 321	\$ 38,321
Payroll tax	2,500	758	3,258
Legal and professional	463,014	(110,800)	352,214
Insurance	23,800	(4,757)	19,043
Bad debts	-	4,329	4,329
Utilities	58,000	11,345	69,345
Supplies	33,250	58,441	91,691
Postage	-	6,642	6,642
Chemicals	3,000	4,260	7,260
Other	22,000	6,412	28,412
Repairs and Maintenance	150,000	30,960	180,960
Depreciation	342,000	(5,573)	336,427
Interest	328,750	(21,595)	307,155
Other financing uses (interfund transfers)	752,366	(283,616)	468,750
Total Expenditures and other Financing Uses	\$ <u>2,216,680</u>	\$ <u>(302,873)</u>	\$ <u>1,913,807</u>

SPLOST Fund

Revenues - Intergovernmental	\$ <u>379,000</u>	\$ <u>94,119</u>	<u>473,119</u>
Expenditures and Other Financing Uses			
Public safety - Police	\$ 97,000	\$ (29,652)	67,348
Public works - Streets	232,000	(124,820)	107,180
Recreation	9,000	(6,814)	2,186
Water & Sewer (Transfers to)	<u>174,730</u>	<u>(36,080)</u>	<u>138,650</u>
Total Expenditures and other Financing Uses	<u>\$ 512,730</u>	<u>\$ (197,366)</u>	<u>315,364</u>
<i>Use of prior year reserves (fund balance)</i>	<u>\$ 133,730</u>	<u>\$ (133,730)</u>	<u>-</u>

TSPLOST Fund

Revenues and Other Financing Sources			
Intergovernmental	-	\$ 414,692	414,692
Investment earnings	-	22,627	22,627
Proceeds from debt issuance	<u>1,050,000</u>	<u>266,634</u>	<u>1,316,634</u>
Total Revenues and other Financing Sources	<u>\$ 1,050,000</u>	<u>\$ 703,953</u>	<u>\$ 1,753,953</u>
Expenditures and Other Financing Uses			
Public works - Streets	\$ 1,050,000	(84,610)	965,390
Debt service	-	266,856	266,856
Total Expenditures and other Financing Uses	<u>\$ 1,050,000</u>	<u>\$ 182,246</u>	<u>\$ 1,232,246</u>

Debt Service Trust Fund

Investment earnings	\$ -	\$ 14	\$ 14
Other Financing Sources - Transfer from Water and Sewer Fund	<u>466,950</u>	<u>1,800</u>	<u>468,750</u>
Total Revenues and other Financing Sources	<u>\$ 466,950</u>	<u>\$ 1,814</u>	<u>\$ 468,764</u>
Other Financing Uses - Transfer to Water and	<u>\$ 466,950</u>	<u>\$ -</u>	<u>466,950</u>

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2022

			Original Budget	Amendment #1	Amended Budget
Taxes					
100-31-1310	MOTOR VEHICLE TAX	R	3,300	(1,627)	1,673
100-31-1312	TITLE AD VALOREM TAX (TAVT)	R	79,300	32,456	111,756
100-31-1315	PROPERTY TAX	R	225,960	(22,523)	203,437
100-31-1600	REAL ESTATE TRANSFER TA	R	1,000	5,235	6,235
100-31-1700	FRANCHISE TAX	R	147,000	(27,041)	119,959
100-31-3100	LOCAL OPTION SALES TAX	R	314,894	128,849	443,743
100-31-3101	SPLOST EXCISE TAX	R	3,700	(3,700)	-
100-31-4016	LOST EXCISE TAX	R	3,400	18,120	21,520
100-31-4200	BEER AND WINE TAX	R	55,400	(282)	55,118
100-31-6200	INSURANCE PREMIUM TAX (R	141,400	(2,391)	139,009
100-31-8000	INTANGIBLE TAXES	R	9,000	11,067	20,067
Total Taxes			984,354	138,163	1,122,517
Licenses & permits					
100-32-1000	BUSINESS LICENSE FEE	R	15,400	2,088	17,488
100-32-1100	ALCOHOL BEVERAGE LICENSE	R	9,700	(3,200)	6,500
100-32-1105	ALCOHOL BEVERAGE LICENSE	R	-	-	-
100-32-2210	ZONING FEES	R	-	620	620
100-32-3100	BUILDING PERMITS	R	136,900	(75,075)	61,825
Total Licenses & permits			162,000	(75,567)	86,433
Intergovernmental					
100-33-1110	CARES ACT FUNDING	R	-	-	-
100-33-4310	LMIG	R	30,000	7,119	37,119
Total Intergovernmental			30,000	7,119	37,119
Charges for services					
100-34-1910	ELECTION QUALIFYING FEE	R	-	288	288
100-34-2900	FIRE COLLECTIONS - COUNT	R	-	-	-
100-34-4190	GARBAGE COLLECTION FEE	R	214,000	36,008	250,008
Total Charges for services			214,000	36,296	250,296
Fines & forfeitures					
100-35-1170	PD FEES AND FINES ACCOU	R	35,000	4,986	39,986
Total Fines & forfeitures			35,000	4,986	39,986
Investment earnings					
100-36-1000	INTEREST EARNED - GENER	R	-	97	97
Total Investment earnings			-	97	97
Miscellaneous					
100-38-1000	RENT INCOME	R	5,200	800	6,000
100-38-9020	MISCELLANEOUS REVENUE	R	6,000	(3,218)	2,782
100-38-9060	MEMORY BRICKS	R	-	405	405
100-38-9070	RUMMAGE SALE SPACES	R	-	4,875	4,875
100-38-9100	INS. PROCEEDS, RECOVERIE	R	-	16,622	16,622
100-38-9105	INSURANCE RECOVERIES	R	-	8,961	8,961
Total Miscellaneous			11,200	28,445	39,645
Other financing sources					
100-39-2100	SALE OF ASSETS	R	6,200	(4,448)	1,752
100-39-0215	GF TRANSFER IN FROM FD (FD CLOSEOUT)	R	-	-	-
100-39-0505	TRANSFER FROM WATER & SEWER	R	285,416	(285,416)	-
Total Other financing sources			291,616	(289,864)	1,752

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2022

			Original Budget	Amendment #1	Amended Budget
Other General Government					
100-1000-5117	MERIT COMPENSATION	E	16,800	(16,800)	-
100-1000-5121	INSURANCE - GROUP	E	-	-	-
100-1000-5122	TAXES - PAYROLL & UNEMP	E	-	-	-
100-1000-5127	WORKERS COMP	E	26,000	(26,000)	-
100-1000-5216	PROFESSIONAL SERVICES	E	-	798	798
100-1000-5218	CONTRACTED INMATE LABOR	E	-	23,500	23,500
100-1000-5222	CITY PRTY-MAINTENANCE/	E	37,700	(18,415)	19,285
100-1000-5231	GENERAL INSURANCE	E	20,200	(2,653)	17,547
100-1000-5232	INSURANCE - PROPERTY	E	-	6,700	6,700
100-1000-5237	TRAINING & TRAVEL	E	-	701	701
100-1000-5319	ELECTION EXPENSE	E	10,000	(7,191)	2,809
100-1000-5321	SEASONAL DECORATIONS	E	-	2,479	2,479
100-1000-5325	NEW ZONING CODIFICATION	E	-	2,625	2,625
100-1000-5413	CITY HALL RENOVATIONS	E	-	2,451	2,451
100-1000-5415	CAPITAL OUTLAYS - GEN GOV	E	-	27,750	27,750
100-1000-5422	INSURANCE - VEHICLE	E	-	1,758	1,758
100-1000-5715	BUILDING INSPECTOR	E	47,500	(9,575)	37,925
100-1000-5735	P&Z COMMITTEE PAY	E	2,700	(1,850)	850
100-1000-5790	CONTINGENCY	E	2,528	(2,528)	-
Total Other General Government			163,428	(16,250)	147,178
City Council					
100-1100-5111	SALARIES	E	19,200	(50)	19,150
100-1100-5122	PAYROLL TAXES	E	1,100	365	1,465
100-1100-5231	GENERAL INSURANCE	E	6,217	(1,036)	5,181
100-1100-5237	TRAINING & TRAVEL	E	8,000	1,068	9,068
100-1100-5318	MISCELLANEOUS EXPENSE	E	1,000	(755)	245
100-1100-5319	CONTINGENCY EXPENSE	E	558	(558)	-
Total City Council			36,075	(966)	35,109
General Administration					
100-1500-1710	BANK CHARGES	E	-	285	285
100-1500-1790	PENALTIES	E	-	150	150
100-1500-5003	EMPLOYEE INSURANCE	E	25,000	(20,550)	4,450
100-1500-5111	SALARIES	E	144,800	(75,585)	69,215
100-1500-5115	SALARY - CITY MANAGER	E	-	43,560	43,560
100-1500-5122	PAYROLL TAXES	E	12,700	(7,060)	5,640
100-1500-5124	RETIREMENT	E	3,500	(2,628)	872
100-1500-5127	WORKERS COMP	E	-	1,005	1,005
100-1500-5131	GENERAL INSURANCE	E	2,035	(340)	1,695
100-1500-5200	CONTRACT LABOR - CITY MANAGER	E	-	-	-
100-1500-5212	AUDIT	E	7,500	7,500	15,000
100-1500-5214	LEGAL SERVICES	E	62,000	18,133	80,133
100-1500-5215	ENGINEERING	E	-	500	500
100-1500-5216	PROFESSIONAL SERVICES	E	83,000	(28,190)	54,810
100-1500-5221	TOXIC DISPOSAL	E	-	632	632
100-1500-5222	BUILDING MAINTENANCE	E	15,000	(10,850)	4,150
100-1500-5233	ADS	E	3,900	(2,066)	1,834
100-1500-5235	TRAVEL & TRAINING	E	9,500	(5,594)	3,906
100-1500-5236	DUES	E	6,400	(1,443)	4,957
100-1500-5240	POSTAGE	E	8,800	(4,538)	4,262
100-1500-5242	TELEPHONE	E	12,900	(941)	11,959
100-1500-5250	UTILITIES	E	6,800	(48)	6,752
100-1500-5310	OFFICE SUPPLIES	E	16,600	3,304	19,904
100-1500-5318	STAFF/INMATE INCIDENTAL	E	-	109	109
100-1500-5365	SPECIAL EVENTS	E	-	633	633

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2022

			Original Budget	Amendment #1	Amended Budget
100-1500-5395	BUDGET WORKSHOP	E	-	343	343
100-1500-5424	COMPUTER EQUIPMENT	E	-	1,825	1,825
100-1500-5425	OFFICE EQUIP. & REPAIRS	E	-	-	-
100-1500-5426	ALARM SYSTEM	E	-	575	575
100-1500-5429	ACCOUNTING SOFTWARE	E	8,350	5,668	14,018
100-1500-5820	INTEREST - CC	E	-	-	-
100-1500-5790	CONTINGENCY	E	6,738	(6,738)	-
100-1500-5999	CASH OVER/SHORT	E	-	(139)	(139)
Total General Administration			435,523	(82,488)	353,035
Public safety - Police					
100-3200-5105	SALARIES	E	330,500	32,860	363,360
100-3200-5107	PD - SALARY, POLICE CHIEF	E	-	776	776
100-3200-5108	PD - WAGES, CLERK	E	-	600	600
100-3200-5113	OVERTIME	E	9,000	13,836	22,836
100-3200-5121	PAYROLL TAXES	E	28,000	(1,564)	26,436
100-3200-5124	RETIREMENT	E	-	5,543	5,543
100-3200-5127	WORKERS COMP	E	-	10,256	10,256
100-3200-5131	PD INSURANCE	E	16,023	(750)	15,273
100-3200-5133	EMPLOYEE INSURANCE	E	47,000	7,592	54,592
100-3200-5211	PD COMPUTER SFTWR & UP	E	-	18	18
100-3200-5212	PD COMPUTER SFTWR SVC (E	-	170	170
100-3200-5222	MAINTENANCE	E	1,500	(1,500)	-
100-3200-5228	PD BLDG. UPG. & REPAIRS	E	-	300	300
100-3200-5232	POSTAGE	E	500	(494)	6
100-3200-5237	TRAINING & TRAVEL	E	1,400	(248)	1,152
100-3200-5245	JUDGE	E	3,700	(700)	3,000
100-3200-5250	PUBLIC DEFENDER	E	4,200	3,800	8,000
100-3200-5255	UTILITIES	E	13,500	10,300	23,800
100-3200-5260	PD - PUBLIC DEFENDER	E	-	3,850	3,850
100-3200-5265	ENFORCEMENT EXPENSE	E	3,000	(2,978)	22
100-3200-5310	OFFICE SUPPLIES	E	3,000	(783)	2,217
100-3200-5317	UNIFORMS	E	4,500	(2,162)	2,338
100-3200-5322	GLOBAL SOFTWARE	E	4,000	3,062	7,062
100-3200-5330	GAS	E	33,000	(3,163)	29,837
100-3200-5335	PD MISCELLANEOUS	E	3,000	(765)	2,235
100-3200-5350	PD MEETINGS	E	-	432	432
100-3200-5360	TECH FUND	E	1,000	(1,000)	-
100-3200-5370	AMMUNITION	E	750	(53)	697
100-3200-5424	VEHICLE MAINTENANCE	E	10,000	7,239	17,239
100-3200-5425	PD-EQPMT MNTC/RPR - OFC	E	1,300	(812)	488
100-3200-5426	WEAPONS	E	1,000	(937)	63
100-3200-5428	PD RADAR UNIT FOR CAR	E	-	6	6
100-3200-5431	PD - GSCCCA	E	2,600	1,949	4,549
100-3200-5432	PD - EFF CNTY VICTIM WITN	E	600	291	891
100-3200-5433	PD - PEACE OFFICERS A & B	E	1,000	579	1,579
100-3200-5440	ALARM SYSTEM	E	600	(25)	575
100-3200-5733	SHERIFF'S OFFICE	E	1,200	583	1,783
100-3200-5499	CONTINGENCY	E	8,263	(8,263)	-
Total Public safety - Police			534,136	77,845	611,981
Public works - Streets					
100-4200-5110	SALARIES	E	-	-	-
100-4200-5121	EMPLOYEE INSURANCE	E	-	-	-
100-4200-5123	PAYROLL TAXES	E	-	-	-
100-4200-5124	RETIREMENT	E	-	-	-
100-4200-5127	WORKER'S COMPENSATION	E	-	6,266	6,266

City of Guyton
Budget Amendment #1 - General Fund
For the Year Ended June 30, 2022

			Original Budget	Amendment #1	Amended Budget
100-4200-5212	ENGINEERING	E	-	-	-
100-4200-5216	PROFESSIONAL SERVICES	E	143,060	88,649	231,709
100-4200-5221	EQUIPMENT REPAIRS	E	5,000	24,218	29,218
100-4200-5223	REPAIRS AND MAINTENANC	E	-	9,340	9,340
100-4200-5224	ROAD MAINTENANCE	E	-	-	-
100-4200-5227	DITCH MAINTENANCE	E	-	-	-
100-4200-5228	VEHICLE MAINTENANCE	E	16,300	6,067	22,367
100-4200-5230	LANDSCAPING SERVICES	E	-	-	-
100-4200-5238	COUNTY CONTRACT - INMATE SUPERVISOR	E	47,000	(23,500)	23,500
100-4200-5250	UTILITIES - GARAGE	E	2,600	8,894	11,494
100-4200-5260	UTILITIES - STREET LIGHTS	E	55,000	953	55,953
100-4200-5265	UTILITY - TREE LIGHTS	E	-	-	-
100-4200-5310	SUPPLIES	E	6,500	(5,868)	632
100-4200-5316	REPAIRS, SMALL EQUIPMEN	E	-	-	-
100-4200-5317	UNIFORMS - STREET	E	-	-	-
100-4200-5421	PW STREET EQUIP.	E	-	-	-
100-4200-5423	GAS	E	10,000	1,078	11,078
100-4200-5422	CAPITAL OUTLAYS - STREET	E	30,000	(22,053)	7,947
100-4200-5499	CONTINGENCY	E	4,957	(4,957)	-
Total Public works - Streets			320,417	89,087	409,504
Public works - Sanitation					
100-4500-5221	GARBAGE FEE/SANITATION	E	184,900	2,940	187,840
100-4500-5740	BAD DEBTS EXPENSE-SANITATION	E	-	1,160	1,160
100-4500-5790	CONTINGENCY	E	2,905	(2,905)	-
Total Public works - Sanitation			187,805	1,195	189,000
Recreation - Historical Commission and Leisure services					
100-6100-5216	PROFESSIONAL FEES	E	-	-	-
100-6100-5223	REPAIRS & MAINTENANCE	E	-	181	181
100-6100-5250	UTILITIES - RECREATION/FIR	E	-	199	199
100-6100-5300	SUPPLIES	E	20,000	(19,810)	190
100-6100-5310	LEISURE SERVICES	E	-	150	150
100-6100-5320	COMMUNITY EVENTS	E	-	235	235
100-6100-5395	EVENTS, SPECIAL/CITY	E	20,000	(18,531)	1,469
100-6100-5322	LS - MEMORIABILIA	E	-	137	137
100-6100-5413	RECREATION DEPARTMENT	E	-	109	109
100-6100-5425	CAPITAL OUTLAYS - RECRE	E	10,000	(10,000)	-
100-6100-5790	CONTINGENCY	E	786	(786)	-
100-6700-5350	SIGNAGE	E	-	585	585
Total Recreation - Historical Commission and Leisure services			50,786	(47,531)	3,255
Debt service					
100-1000-5822	DEBT SERVICE- CAPITAL LEASE- EDMUNDS	E	-	-	-
Total Debt service			-	-	-
TOTAL GENERAL EXPENSE			1,728,170	20,892	1,749,062
TOTAL GENERAL REVENUE			1,728,170	(150,325)	1,577,845
SURPLUS(DEFICIT)				(171,217)	(171,217)

City of Guyton
Budget Amendment #1 - Water and Sewer Fund
For the Year Ended June 30, 2022

				Original Budget	Amendment #1	Amended Budget
Charges for services						
505-34-4210	WATER REVENUE	R	585,000	66,548	651,548	
505-34-4255	SEWAGE REVENUE	R	461,000	44,824	505,824	
505-34-4999	DEPOSIT DISCREPANCIES	R	-	(1,123)	(1,123)	
Total Charges for services				1,046,000	110,249	1,156,249
Connection fees						
505-39-1320	CUT IN/TAP/IMPACT	R	450,000	(270,500)	179,500	
Total connection fees				450,000	(270,500)	179,500
Miscellaneous						
505-34-609	LATE FEES & PENALTIES	R	-	16,402	16,402	
505-37-9111	METER FEES, NEW CONSTFR	R	57,000	(36,000)	21,000	
505-37-9112	ADMIN. FEE, WATER TAP	R	11,000	(6,800)	4,200	
505-37-9113	MISCELLANEOUS INCOME	R	-	-	-	
505-38-9100	RETURN CHECK FEES	R	-	360	360	
505-38-9102	WATER SERVICE CHARGE	R	7,000	(5,425)	1,575	
505-38-9103	SEWAGE SERVICE CHARGE	R	4,000	(2,800)	1,200	
505-38-9120	INSURANCE PROCEEDS	R	-	40,000	40,000	
Total Miscellaneous				79,000	5,737	84,737
Other financing sources						
505-39-1400	TRANSFER FROM DEBT SEI	R	466,950	-	466,950	
505-39-1505	TRANSFER FROM SPLOST	R	174,730	-	138,650	
505-39-700	TRANSFER FROM CONSTRU	R	-	138,650	81,184	
Total Other financing sources				641,680	138,650	686,784
Wages						
505-5100-0052	SALARIES	E	38,000	(281)	37,719	
505-5100-0053	OVERTIME	E	-	602	602	
Total Wages				38,000	321	38,321
Payroll tax						
505-5122-0052	PAYROLL TAXES	E	2,500	758	3,258	
Total Payroll tax				2,500	758	3,258
Legal and professional						
505-5210-0010	AUDIT	E	11,000	(11,000)	-	
505-5210-0012	LEGAL SERVICES	E	66,800	(51,754)	15,046	
505-5210-0014	PROFESSIONAL FEES	E	218,000	98,796	316,796	
505-5210-0016	ENGINEERING	E	16,000	(13,326)	2,674	
505-5210-0018	MAPPING	E	13,000	3,800	16,800	
505-5210-4414	PROFESSIONAL FEES	E	138,214	(137,316)	898	

City of Guyton
Budget Amendment #1 - Water and Sewer Fund
For the Year Ended June 30, 2022

			Original Budget	Amendment #1	Amended Budget
505-5210-4416	ENGINEERING - WWTP	E	-	-	-
Total Legal and professional			463,014	(110,800)	352,214
Insurance					
505-5231-0001	EMPLOYEE INSURANCE	E	9,200	(3,134)	6,066
505-5231-0005	WORKERS COMP	E	-	843	843
505-5231-0010	GENERAL INSURANCE	E	7,300	(1,369)	5,931
505-5231-4410	GENERAL INSURANCE	E	7,300	(1,097)	6,203
Total Insurance			23,800	(4,757)	19,043
Utilities					
505-5240-0040	UTLITIES	E	45,000	2,882	47,882
505-5240-4440	UTILITIES	E	13,000	8,463	21,463
Total Utilities			58,000	11,345	69,345
Supplies					
505-5310-0001	SUPPLIES	E	23,250	765	24,015
505-5310-0005	SEWER REPAIRS/MAINTEN	E	-	62,499	62,499
505-5310-4400	SUPPLIES	E	10,000	(4,823)	5,177
Total Supplies			33,250	58,441	91,691
Postage					
505-5312-0010	POSTAGE	E	-	6,642	6,642
Total Postage			-	6,642	6,642
Chemicals					
505-5315-0001	CHEMICALS	E	3,000	4,260	7,260
Total Chemicals			3,000	4,260	7,260
Other					
505-5240-4442	TELEPHONE	E	-	-	-
505-5317-0010	RETIREMENT	E	-	564	564
505-5317-0015	OFFICE SUPPLIES	E	2,000	(952)	1,048
505-5317-0020	BANK CHARGES	E	7,000	3,031	10,031
505-5317-0025	ADS	E	-	-	-
505-5317-0030	TRAINING & TRAVEL	E	-	-	-
505-5317-0035	DUES	E	1,000	600	1,600
505-5317-0040	DRINKING WATER FEES TCE	E	6,000	(5,652)	348
505-5317-0050	GAS	E	6,000	4,534	10,534
505-5317-0070	UTILITY LOCATES	E	-	-	-
505-5317-0060	COMPUTER SOFTWARE & ME	E	-	4,287	4,287
505-5317-4405	CHEMECICALS	E	-	-	-

City of Guyton
Budget Amendment #1 - Water and Sewer Fund
For the Year Ended June 30, 2022

	Original Budget	Amendment #1	Amended Budget
Total Other	22,000	6,412	28,412
Repairs and Maintenance			
505-5400-0060 EQUIPMENT E	15,000	(15,000)	-
505-5400-0065 METERS E	45,000	4,760	49,760
505-5400-0001 WATER REPAIRS/MAINTENE	55,000	329	55,329
505-5400-0002 WATER & SEWER VEHICLE E	15,000	(10,949)	4,051
505-5400-0055 CAPITAL OUTLAY, CPTL IME	-	7,381	7,381
505-5400-4401 WWTP REPAIRS/MAINTEN# E	20,000	(20,000)	-
505-5400-4405 MAINTENANCE E	-	63,148	63,148
505-5400-4455 WWTP-PLANT MISC. E	-	6,600	6,600
505-9000-9999 CAPITALIZED ASSETS RECI E	-	(5,309)	(5,309)
Total Repairs and Maintenance	150,000	30,960	180,960
Bad debt expense			
505-4410-574 BAD DEBTS EXPENSE-WATE	-	2,829	2,829
505-4440-574 BAD DEBTS EXPENSE-SEWE	-	1,500	1,500
Total Other financing uses - Interfund transfers	-	4,329	4,329
Depreciation			
505-5610-0001 DEPRECIATION EXP. E	342,000	(5,573)	336,427
Total Depreciation	342,000	(5,573)	336,427
Interest			
505-8000-5820 INTEREST EXPENSE E	328,750	(21,595)	307,155
Total Interest	328,750	(21,595)	307,155
Other financing uses - Interfund transfers			
505-9000-1010 TRANSFER FROM SPLOST E	285,416	(285,416)	-
505-9000-1070 DEBT SERVICE E	466,950	1,800	468,750
Total Other financing uses - Interfund transfers	752,366	(283,616)	468,750
 TOTAL W/S EXPENSE	 2,216,680	 (302,873)	 1,913,807
 TOTAL W/S REVENUE	 2,216,680	 (15,864)	 2,107,270

City of Guyton
Budget Amendment #1 - TSPLOST, Debt Service Trust, and SPLOST Funds
For the Year Ended June 30, 2022

			<u>Original Budget</u>	<u>Amendment #1</u>	<u>Amended Budget</u>
SPLOST Fund					
Intergovernmental					
430-33-7100	SPLOST	R	379,000	94,119	473,119
Total Intergovernmental			379,000	94,119	473,119
Public safety - Police					
430-3200-230	TECHNOLOGY	E	10,000	(10,000)	-
430-3200-5425	POLICE EQUIPMENT	E	87,000	(19,652)	67,348
Total Public safety - Police			97,000	(29,652)	67,348
Public works - Streets					
430-4200-5414	STREETS - INFRASTRUCTURE	E	182,000	(144,311)	37,689
430-4200-5425	STREETS - EQUIPMENT	E	50,000	19,491	69,491
Total Public works - Streets			232,000	(124,820)	107,180
Recreation					
430-6100-5424	RECREATION EQUIPMENT	E	9,000	(6,814)	2,186
Total Recreation			9,000	(6,814)	2,186
Water & Sewer (Transfers to)					
430-9000-5430	TRANSFER TO WATER SEWER	E	174,730	(36,080)	138,650
Total Water & Sewer (Transfers to)			174,730	(36,080)	138,650
TOTAL SPLOST EXPENSE			512,730	(197,366)	315,364
TOTAL SPLOST REVENUE			379,000	94,119	473,119
USE OF PRIOR YEAR RESERVES (FUND BALANCE)			133,730	-	-
<hr/>					
TSPLOST Fund					
Intergovernmental revenue					
235-31-3500	TSPLOST REVENUE	R	-	414,692	414,692
Total intergovernmental revenue			-	414,692	414,692
Investment earnings					
235-36-1000	INTEREST REVENUE	R	-	22,627	22,627
Total investment earnings			-	22,627	22,627
Other financing sources					
235-39-3100	PROCEEDS FROM DEBT ISSUANCE	R	1,050,000	266,634	1,316,634
Total other financing sources			1,050,000	266,634	1,316,634
Public works - streets					
235-4200-1710	BANK CHARGES	E	-	194	194
235-4200-5400	CAPITAL OUTLAYS - STREET	E	1,050,000	(84,804)	965,196
Total Public works - streets			1,050,000	(84,610)	965,390
Debt service					

City of Guyton
Budget Amendment #1 - TSPLOST, Debt Service Trust, and SPLOST Funds
For the Year Ended June 30, 2022

235-8000-5124	DEBT RETIREMENT-PRINCIPAL	E	-	254,675	254,675
235-8000-5130	INTEREST EXPENSE	E	-	12,181	12,181
Total Debt service			<u>-</u>	<u>266,856</u>	<u>266,856</u>

TOTAL TSPLOST EXPENSE 1,050,000 182,246 1,232,246

TOTAL TSPLOST REVENUE 1,050,000 703,953 1,753,953

Debt Service Trust Fund

Other financing sources

400-39-1000	TRANSFER FROM WATER & SEWER		466,950	1,800	468,750
400-9000-6116	TRANSFER TO WATER	E	-	-	-

Total Other financing sources 466,950 1,800 468,750

Investment income

400-36-1000	INTEREST INCOME	R	-	14	14
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Total Other financing sources - 14 14

Interfund transfers

400-9000-6112	DEBT EXPENSE	E	466,950	-	466,950
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Total Interfund transfers 466,950 - 466,950

TOTAL DEBT SERVICE EXPENSE 466,950 - 466,950

TOTAL DEBT SERVICE REVENUE 466,950 1,814 468,764

CONSTRUCTION TRUST FUND

Investment income

700-36-3616	INTEREST INCOME	R	-	32	32
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Total investment income - 32 32

Bank service charges

700-5317-0020	SERVICE CHARGE EXPENSE	E	-	90	90
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Total bank service charges - 90 90

Interfund transfers

700-9000-1040	TRANSFER TO WATER	E	-	81,184	81,184
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Total Interfund transfers - 81,184 81,184

TOTAL CONSTRUCTION TRUST EXPENSE - 81,274 81,274

TOTAL CONSTRUCTION TRUST REVENUE - 32 32

CITY OF GUYTON

P R O C L A M A T I O N

**Designation of January 2023 as
Human Trafficking Prevention Month**

**December 2022
Guyton, Georgia**

WHEREAS, Human trafficking is defined as “the recruitment, transport, transfer, harboring or receipt of a person by such means as threat or use of force or other forms of coercion, abduction, fraud or deception for the purpose of exploitation”; and

WHEREAS, Human trafficking - a form of modern-day slavery-forces human beings into labor or sexual servitude; and

WHEREAS, Human trafficking commodifies and dehumanizes people regardless of age, gender, or nationality; and

WHEREAS, Human trafficking victimizes citizens in every community, city, county, and state in the United States of America; and

WHEREAS, Human trafficking is a scourge in and around Savannah, GA; and

WHEREAS, The Savannah Interagency Diversity Council (SIDC), a local nonprofit that connects people from national, state, and local organizations, established the Savannah Traffick Jam in January 2016 to educate the community to recognize the sign of and join the fight again against human trafficking.

NOW, THEREFORE, the Mayor and Council of Guyton, GA do hereby declare that Guyton join with the SIDC, other local, state, and national organizations in designating January 2023 as Human Trafficking Prevention Month in order to promote awareness of and education about trafficking to encourage all Georgians to understand, recognize, and fight human trafficking.

On this the 13th day of December 2022.

Russ Deen, Mayor

November 2, 2022

City Manager Brown,

As the Guyton Station project has brought new infrastructure to our area, the following businesses of South Guyton on Hwy 17 would like to request access to the city sewer system. These businesses are an asset to the city and would be better served by sewer than drain fields during heavy rain events. We understand that there are tap fees and costs for this service as we are all currently water customers of Guyton. Please let us know if this is a possibility.

Susan M. Nyls
LO'S Shop, K&B Landscape Services, Spikes Equipment Service

RepowerIT

The Brass Rail

Key Custom Homes

Schultz, Dan
Guyton Animal Hospital

① Repower IT
67 CENTRAL BLVD. ✓

② THE BRASS RAIL
65 CENTRAL BLVD. ✓

③ KEY CUSTOM HOMES

④ GUYTON ANIMAL HOSPITAL
61 CENTRAL BLVD

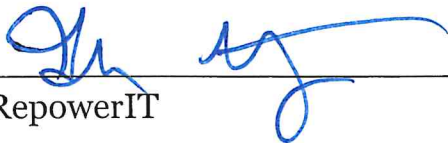
⑤ GUYTON PET LODGE ✓
410 G-17 (6009002)

November 2, 2022

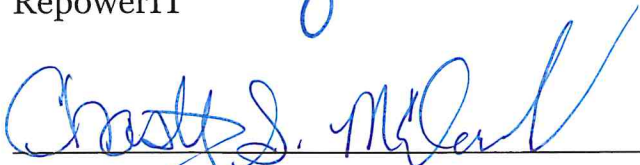
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LO'S Shop, K&B Landscape Services, Spikes Equipment Service



RepowerIT



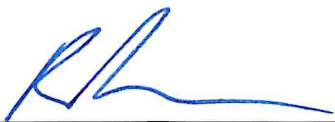
The Brass Rail



Key Custom Homes



Guyton Animal Hospital



Guyton Pet Lodge

Harville Tree & Stump

4061 Ga Hwy 46
Register, GA 30452
Adam Harville (912) 536-2373
Timmy Rushing (912) 531-7830

BILL TO

lindsey@parker-engineering.com

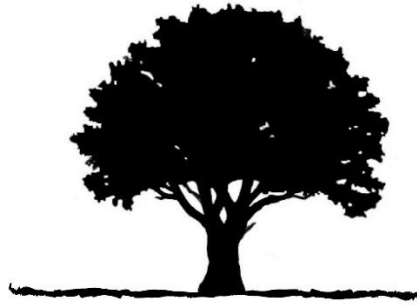
DESCRIPTION	
Job Discription: Street improvement for City of Guyton	
Pine Street - 5 trees Remove 3 pine trees, 1 pecan tree, 1 large sweet gum tree Grind stumps Haul away all debris	
Davis Street - 3 trees Remove 2 pine trees, 1 oak tree Grind stumps Haul away all debris	
Cemetary St. - 2 trees Remove 2 large pine trees Grind stumps Haul away all debris	
<i>Thank you for your business!</i>	TOTAL

If you have any questions about this quote please contact
Adam Harville (912) 536-2373 or Timmy Rushing (912) 531-7830

QUOTE

DATE
11/18/2022

AMOUNT
\$6,000.00
\$3,000.00
\$8,000.00
\$17,000.00



**BRINSON'S TREE
& STUMP REMOVAL**

Brian Brinson 706-526-8686
348 Buttermilk Rd Millen, GA 30442

Customer:
Parker Engineering

Date: November 28, 2022

Project Description:	
<u>Cemetery Street</u>	
Marked Tree #1	1200
Marked Tree #2	1800
Marked Tree #3	1800
<u>Davis Street</u>	
Marked Tree #1	900
Marked Tree #2	1000
<u>Pine Street</u>	
Marked Tree #1	800
Marked Tree #2	1200
Marked Tree #3	1100
Marked Tree#4	700
Marked Tree #5	600
Invoice Total: \$11,100	

Thank You For Your Business!

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

1. TYPE OF ALCOHOL BEVERAGE LICENSE APPLIED FOR: *CHINAG PATEL*

✓	License Class	License Description	Fee
	A1	Retail malt beverages, by package only	\$750
	A2	Retail wine, by package only	\$750
	A3	Retail malt beverages, and wine, by package only	\$1,000
✓	A4	Retail liquor, malt beverages, and wine, by package only	\$5,000
	B1	Consumption on-premises, liquor, malt beverages, and wine	\$1,250
	B2	Consumption on-premises, malt beverages and wine	\$1,000
	B3	Consumption on-premises, malt beverages only	\$750
	B4	Consumption on-premises, wine only	\$750
	C	Wholesale liquor	\$75 where principal place of business is outside the City; \$1,000 where principal place of business is inside the City
	D	Wholesale malt beverages	\$75 where principal place of business is outside the City; \$1,000 where principal place of business is inside the City
	E	Wholesale wine	\$75 where principal place of business is outside the City; \$1,000 where principal place of business is inside the City
	F	Special Event Venue	\$500
	G	Distiller, brewer, or manufacturer	\$1,000
	H	Transfer license	\$200
	I	Private Club	\$500
	J	Temporary Special Event Permit	\$200
		Add-Ons	Fee
		Sunday sales permit, requires qualifying license (A1, A2, A3, B1, B2, B3, or B4)	\$150
		Application Type	Fee
✓		New application (License Classes A1-B4, F, G, H, I)	\$125
		New application (License Classes C-E)	\$25
		Renewal Application	\$25
		Sunday sales permit application	\$25
✓		Investigative fee	\$25
Total of License/Application Fee:			<i>\$ 5150 - PAID \$150 =</i>

2. BUSINESS INFORMATION:

CHIRAG PATEL DBA BUYTON SPIRITS
Legal Name of Business (include any DBA)

97 SPRINGFIELD AVE.
Physical Address of Business (or Proposed Physical Address of Business, If Applicable)

Business Telephone Number _____ Projected Opening Date _____

CHIRAG PATEL
Operator's/General Manager's Name

Operator's/General Manager's Home Address Telephone Number

3. APPLICANT'S INFORMATION:

CHIRAG PATEL
Applicant's Name

Applicant's Home Address Telephone Number

4. OWNER'S INFORMATION:

- i. Please list all owners who have an ownership interest of 10% or more in the business. If the business is a trust, please identify the trustees. Use additional paper if necessary.

Business Owner Name:	Business Owner's Address:	Business Owner's Telephone Number:
CHIRAG PATEL	_____	_____

- ii. Is the business a partnership? Yes__ No
- iii. Is the business a corporation or limited liability company? Yes No__
- iv. Is the business a trust? Yes__ No

5. BUSINESS DISCLOSURE

- a. Has applicant, owner, corporation, or any person connected with or having an interest in said business ever previously or currently held/hold a license to sell wine, beer and/or distilled spirits/liquor? Yes No__
- i. If the answer to item "a" is yes, were there any violations of any law, regulation or ordinance relating to such business? Yes__ No
- ii. If the answer to item "a" is yes, were any complaints filed by citizens objecting to the manner in which the business was conducted at the location for which the license was held? Yes__ No

1. If yes, please provide copies of said complaints.

b. Has applicant, owner, corporation, or any person connected with or having an interest in said business:

- i. Ever been convicted of any criminal violation or city ordinance violation (*other than a traffic citation*)? Yes__ No
- ii. Ever served time in prison or other correctional institution? Yes__ No
- iii. Ever had an alcoholic beverage license suspended or revoked by any licensing authority within the last five (5) years? Yes__ No
- iv. Has applicant, owner, or any person having an interest in said business been convicted of driving under the influence of intoxicants or drugs or pled nolo contendere or forfeited bond in connection with any such charge within the preceding two (2) years? Yes__ No
- v. Has applicant, owner, or any person connected with or having an interest in said business been convicted of a felony or pled nolo contendere or forfeited bond in connection with any such charge within the preceding five (5) years? Yes__ No
- vi. Has applicant, owner, or any person connected with or having an interest in said business been convicted of a felony or pled nolo contendere or forfeited bond in connection with any such charge within the preceding five (5) years? Yes__ No
- vii. Has applicant, owner, or any person connected with or having an interest in said business been convicted of a violation of law pertaining to the sale of alcoholic beverages or the sale or possession of a controlled substance or pled nolo contendere or forfeited bond in connection with any such charge within the preceding five (5) years? Yes__ No
- viii. Has the applicant previously had an application denied on the basis of the qualifications or suitability of the proposed location (the location proposed for the present license)? Yes__ No

NOTE: If the answer to any question in this section (5) is "yes" for the applicant or any person connected with or having an interest in said business, describe circumstances in detail for each person. Please provide and attach a detailed written explanation.

6. ADDITIONAL DISCLOSURES RELATING TO LICENSES FOR THE PACKAGE SALE OF DISTILLED SPIRITS

- i. If the applicant will only sell distilled spirits by the package (i.e., not sell wine and malt beverages by the package), will the proposed location have a showroom of at least 1,500 square feet? Yes No __
- ii. If the applicant will only sell distilled spirits by the package (i.e., not sell wine and malt beverages by the package), will the proposed location have a storage area of at least 250 square feet? Yes No __

- iii. If the applicant intends to sell distilled spirits by the package and/or wine and malt beverages, will the proposed location have a showroom of at least 1,750 square feet? Yes No
- iv. If the applicant intends to sell distilled spirits by the package and/or wine and malt beverages, will the proposed location have a showroom of at least 1,750 square feet? Yes No
- v. Will public ingress and egress to the proposed location be provided directly to and only to the exterior of the building in which the proposed location is located and not to any other enclosed part of the building in which it is located? For example, if the proposed liquor store would be located in a shopping center, would there be no ingress and egress to the liquor store from another store in the shopping center? Yes No

NOTE: With regard to section (6), cooler space shall be considered storage area and spaces such as offices, mechanical rooms, janitorial rooms, breakrooms and bathrooms shall not count towards the minimum square footage requirements.

7. OWNER'S INFORMATION:

Before the undersigned attesting officer duly authorized to administer oaths, personally comes the applicant for a license to conduct the sale of alcoholic beverages in the City of Guyton, says that the information given and the statements made in this application are true, correct and complete under penalty of law.

Executed this 7TH day of JULY, 2022.

Chirag Patel

Applicant's Signature

CHIRAG PATEL

Applicant's Printed Name

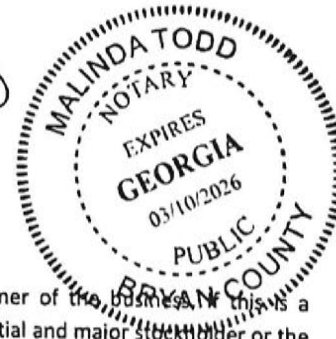
SUBSCRIBED AND SWORN BEFORE ME ON

THIS 7TH DAY OF JULY, 2022

[Signature], MALINDA TODD

Notary Public/Seal

My Commission Expires: 03-10-2026



NOTICE: The applicant for an alcoholic beverage license shall be the owner of the business. If this is a corporation, partnership or other legal entity, the applicant must be a substantial and major stockholder or the applicant may be the General Manager charged with the regular operation of said business on the premises for which the license is issued. Applicant for an alcoholic beverage license, as well as every owner having 10% or more ownership, must submit to fingerprinting by using the GAPS system prior to submitting the application. Instructions for fingerprinting are attached.

PRIVATE EMPLOYER
AFFIDAVIT
PURSUANT TO
O.C.G.A. § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for an Alcohol License required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Name of Private Employer _____

Please check only one:

On January 1st of the below-signed year, the individual, firm or corporation employed more than ten (10) employees.

The employer has registered with and utilizes the federal work authorization program (E-Verify) in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization (E-Verify) user identification number and date of authorization are as follows:

_____ Federal Work Authorization (E-Verify) User Identification Number

_____ Date of Authorization

On January 1st of the below-signed year, the individual, firm or corporation employed less than ten (10) employees.

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed this 7TH day of July, 2022.

C.M. Patel

Signature of Authorized Officer or Agent

CHURAG PATEL

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON

THIS 7TH DAY OF July, 2022.

Malinda Todd, MALINDA TODD
NOTARY PUBLIC/SEAL

My Commission Expires: 03-10-2026



AFFIDAVIT VERIFYING STATUS FOR CITY PUBLIC BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for an Alcohol License (type of public benefit), as referenced in O.C.G.A. § 50-36-1, from the City of Guyton, Georgia, the undersigned applicant verifies one of the following with respect to my application for public benefit.

1.) I am a United States citizen.

OR

2.) I am a legal permanent resident.

OR

3.) I am qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

If you chose #2 or #3, my alien number issued by the Department of Homeland Security or other federal immigration agency is:

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can be best classified as:

DRIVER'S LICENSE

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

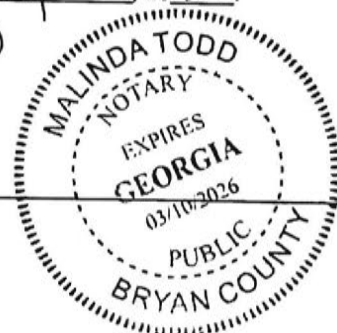
Chirag Patel 7/7/22
Signature of Applicant Date

CHIRAG PATEL
Printed Name of Applicant

Name of Business


SUBSCRIBED AND SWORN BEFORE ME ON THIS 7TH DAY OF July, 2022.
MALINDA TODD
Notary Public/Seal

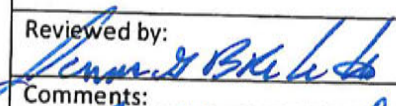
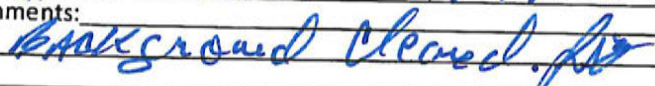
My Commission Expires: 03-10-2026

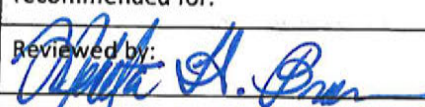


APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

8. STAFF RECOMMENDATIONS – CITY OF GUYTON USE ONLY

<u>ZONING REVIEW</u>		
City Staff has reviewed and examined the application. Based on the findings and the requirements of the Zoning Ordinance of the City of Guyton, the application is therefore recommended for:		
PIN#:	Zoning District:	Approval: <input checked="" type="checkbox"/> Denial: <input type="checkbox"/>
Reviewed By: 		Date: 12-8-22
Comments:		

<u>POLICE DEPARTMENT</u>		
The Police Department have reviewed the application and the disclosures and criminal histories of the applicant(s). Based on their findings and the requirements of the Code of Ordinances of the City of Guyton, the application is therefore recommended for:		
Reviewed by: 	Date: 7-19-22	Approval: <input checked="" type="checkbox"/> Denial: <input type="checkbox"/>
Comments: Background cleared. 		

<u>CITY MANAGER REVIEW</u>		
The City Manager has reviewed and examined the application. Based on the findings and the requirements of Chapter 6, Article I of the Code of the City of Guyton (the City's Alcohol Ordinance), the application is therefore recommended for:		
Reviewed by: 	Date: 12/8/22	Approval: <input checked="" type="checkbox"/> Denial: <input type="checkbox"/>
Comments:		

9. **COUNCIL APPROVAL:**

Scheduled for City Council Meeting Date: _____

<u>COUNCIL APPROVAL</u>			
Mayor's Signature:	Date:	Approval: <input type="checkbox"/>	Denial: <input type="checkbox"/>
Comments: _____			

November 18, 2022

Ms. Michelle Warner
Director of Retirement Field Services and Defined Contribution Program
Georgia Municipal Association
201 Pryor Street, SW
Atlanta, Georgia 30303

Re: Benefit Study for the City of Guyton

Dear Michelle:

As requested, we have determined the impact on plan funding of the following changes for the City of Guyton Retirement Plan.

1. Add Elected Officials to the Plan
2. Change vesting requirement from 10 years to 5 years for Employees

The data, financial information, and plan provisions for the January 1, 2021 valuation were used to develop these results. Since the results are dependent on a given set of assumptions and data as of a specific date, there is a risk that emerging results may differ significantly, as actual experience differs from the assumptions. The results are calculated as if each change were made alone.

The plan of benefits for the proposed benefit improvement (1) for Elected Officials consist of a \$25 benefit multiplier with credit for all past service. All Elected Officials would be immediately vested and would be eligible for Normal Retirement at age 65 with no service requirement and Reduced Early Retirement Benefit at age 55 with 10 years of service using the standard table. The City provided the census data for 5 current Elected Officials.

When determining the Recommended Contribution, the total level dollar amortization is adjusted, if necessary, to be within a corridor of the 10-year and the 30-year amortization of the unfunded/(surplus) actuarial accrued liability. In addition, since the funded ratio on an actuarial basis prior to the plan change is 108.33%, the plan change is amortized over 20 years per the GMEBS funding policy. The amortization period may change depending on the funded ratio when the plan change is first reflected. If the funding ratio drops below 80%, the amortization period would be 15 years instead of 20.


For the January 1, 2022 valuation, due to the Plan's well-funded position, the full funding limit applied and the recommended contribution was limited to the Plan's State Minimum contribution of \$5.963, or 2.04% of expected covered payroll. The results on page 3 of this letter provide the

impact taking into account the full funding limit with a footnote on the bottom showing the impact without regard to the full funding limit.

Please note, for the fiscal year July 1, 2021 to June 30, 2022, GASB standards require that the plan's Net Pension Liability (NPL) be reported on the sponsoring employer's balance sheet. The standards require using the Entry Age Funding method and assets at market (rather than the projected Unit Credit method and smoothed assets which are used for determining contribution requirements). For the fiscal year ended June 30, 2022, we have calculated the NPL as -\$169,521. Inclusion of the proposed benefit improvement (1) would increase this by an estimated \$29,000. Inclusion of the proposed benefit improvement (2) would increase this by an estimated \$2,000.

If you have any questions or need additional information, please let us know.

Sincerely,



Jeanette R. Cooper, FSA, FCA, MAAA, EA
Vice President & Consulting Actuary



Malichi S. Waterman, FCA, MAAA, EA
Vice President and Consulting Actuary

City of Guyton
Benefit Studies
Summary of Results

	<u>Current Plan</u>	<u>Add Elected Officials</u>	<u>Five Year Vesting for Employees</u>
<u>Current Recommended Contribution</u>			
Recommended Contribution as of January 1, 2022	\$5,963	\$5,963	\$5,963
Covered Payroll	\$288,710	\$288,710	\$288,710
% of Covered Payroll	2.04%	2.04%	2.04%
<u>Impact of Benefit Improvement</u>			
Cost of Benefit Improvement	--	\$9,425	\$1,499
% of Covered Payroll	--	3.23%	0.52%
<u>Total Plan Cost of Benefit Improvement</u>			
\$ Amount (Recommended Contribution + Cost of Benefit Improvement)	--	\$15,388	\$7,462
% of Covered Payroll	--	5.27%	2.56%
<u>Funding Elements</u>			
Mid-year Normal Cost with Expenses	\$11,810	\$17,618	\$12,876
Actuarial Value of Assets	\$615,679	\$615,679	\$615,679
Actuarial Accrued Liability	\$568,324	\$594,037	\$571,300
Unfunded Actuarial Accrued Liability	-\$47,355	-\$21,642	-\$44,379
Funded Ratio on Actuarial Value of Assets	108.33%	103.64%	107.77%
Market Value of Assets	\$751,933	\$751,933	\$751,933
Funded Ratio on Market Value of Assets	132.31%	126.58%	131.62%

Fiscal year begins July 1, 2022.