



# CITY OF GUYTON

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www.cityofguyton.com  
*Working Together to Make a Difference*

## **Application for Utility Service with Guyton Water Works**

### **PLEASE PRINT CLEARLY**

Application Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Connection Start Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_

Name (Last Name, First Name): \_\_\_\_\_

\_\_\_\_\_

Service Address: \_\_\_\_\_

\_\_\_\_\_ Subdivision: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_

Do you want to sign up for e-bill? ( ) YES  
( ) NO

Have you had utility service with the City of  
Guyton in the past? ( ) YES ( )  
NO

If yes, what was the address/name on  
account? \_\_\_\_\_

***Failure to receive a bill does not excuse non-payment.*** Bills must be paid by the due date indicated on the bill. If payment is received on or after the 16<sup>th</sup> (sixteenth) of each month a 10% (ten percent) increase will be added to aforementioned late utility bill. If said account remains unpaid by the 20<sup>th</sup> (twentieth) (four days after late fees are added), a reminder will be distributed to the mailing address listed on this application. If the account remains unpaid by the 1<sup>st</sup> (first) of the month following the due date, services will be disconnected for non-payment. Services will be reconnected when the past due amount and a **\$50.00 reconnection fee** has been processed by City Hall. \_\_\_\_\_ (Applicant Initial)

When deleting account, there must be **written** notification, by the applicant to Guyton City Hall, of a request to disconnect services. Failure to do so will result in a continuance of service **and** billing. Applicant will remain responsible for charges due at service address listed above until written request to stop service is received at City Hall. Legal action may be undertaken to collect outstanding balances. \_\_\_\_\_ (Applicant Initial)

By signing below applicant acknowledges that he/she is aware and has been informed of all procedures pertaining to utility services and agrees to initiate utility services with the Public Works Department within the City of Guyton.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# FOR OFFICIAL USE ONLY

<b>Applicant Information</b>	
<u>Identification Type</u>	
<u>Identification Number</u>	
<u>New Account Number</u>	<u>Lease or Own</u>
<u>Staff's Signature</u>	<u>Date</u>

\*Be sure to obtain a copy of the applicant's form of identification.

\*If applicable, obtain a copy of lease of property or closing paperwork.

<b>Utility Service(s) Requested and Payment Information</b>		
Service Desired	Non-Refundable Processing Fee	Fee Payment Type
Water	\$75.00 (Water)	Cash
Sewage	\$75.00 (Sewage)	Check (Check #)
Solid Waste	Receipt given: <input type="checkbox"/> YES <input type="checkbox"/> NO	Money Order (Money Order #)
	Receipt #: _____	Credit Card (Approval Code)

\*Be sure to make one copy of application charge payment receipt for the applicant and one copy to be retained for Waterworks' documentation.